

**Proviso Township Mental Health Commission
Meeting Minutes – February 19, 2020
4565 Harrison Street
Hillside, IL 60162**

Present

*Michael A. Corrigan
Michelle De La Rosa
*Cedric D. Giles
ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez
* Angela D. Walker

Staff

Jesse Rosas
Nora Mota
Joe Vasilevski

Guests

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Attorney: Ashley Stead

*Denotes absent

Vice President Raines called the meeting to order at 6:30 p.m.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

ShawnTe Raines
Michelle De La Rosa

Eric R. Sawchuk
Orlando Velasquez

The Pledge of Allegiance was recited.

MINUTES

Vice President Raines asked for a motion to approve the minutes from the January 15, 2020 Board meeting. Treasurer Sawchuk made the motion. Commissioner Velasquez seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Absent	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

PRESENTATION

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PRESIDENT'S REPORT

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TREASURER'S REPORT

Treasurer Sawchuk presented the Financial Status report for January 2020. Vice President Raines asked for a motion to approve the Financial Status report for January 2020. Commissioner Velasquez made the motion. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Absent	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts and Disbursements report for January 2020. Vice President Raines asked for a motion to approve the Receipts and Disbursements report for January 2020. Commissioner Velasquez made the motion. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Absent	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

ATTORNEY'S REPORT

Attorney Ashley Stead informed the Board of the verbiage changes made to the agency application regarding residency restrictions for agency reimbursement for services. She also mentioned that the contract is pending and will be done before the new fiscal year.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Rosas provided the Board a copy of the Commission's health plans cost comparison. He informed them the Commission is currently saving money since staff has changed from last year.

Executive Director Rosas informed the Board that several outdated electronic equipment pieces from storage were disposed of with AVA Recycling Center. The equipment was destroyed according to the Department of Defense protocol as well as FACT/HIPPA Compliance National and State EPA Guidelines.

Executive Director Rosas spoke about the program LIVE 4 LALI. He is interested in looking into the program and potentially partnering in the future to educate local police and first responders on treating opioid overdose.

OLD BUSINESS

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NEW BUSINESS

Executive Director Rosas referred to the Aging Care Connections' request for \$1,500.00 for Aging Well Month. He commented that we have supported the Aging Well Month event in the past and recommended approval. Vice President Raines asked for a motion to approve the \$1,500.00 sponsorship. Treasurer Sawchuk made the motion. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Absent	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas requested a vote to change the application language regarding residency restrictions. He also recommended the Board table the contract vote pending further discussion in March. Vice President Raines requested a motion as presented. Vice President Raines made the motion. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Absent	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas spoke about the copier contract and informed the Board the contract will expire in March. He said he reviewed various proposals and recommended the Commission renew the lease with the existing company. Vice President Raines asked for a motion to accept the proposed lease for the copier contract subject to legal review. Vice President Raines made the motion. Treasurer Sawchuck seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Absent	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas provided a copy of the Assurance office insurance's proposal noting the 14.27% decrease. He asked for a motion to approve the new proposal. Vice President Raines asked for a motion to accept the Assurance proposal as presented. Vice President Raines made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Absent	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried

PUBLIC PARTICIPATION

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ADJOURNMENT

Vice President Raines stated there was no other business and called for a motion to adjourn the meeting at 6:52pm. Treasurer Sawchuk made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Absent	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent
Eric R. Sawchuk	Aye		

Motion Carried



Michelle De La Rosa, Secretary

Nora Mota, Recorder