

**Proviso Township Mental Health Commission  
Meeting Minutes – May 20, 2020  
Virtual Meeting  
4565 Harrison Street  
Hillside, IL 60162**

Present

Michael A. Corrigan  
Michelle De La Rosa  
Cedric D. Giles  
ShawnTe Raines  
Orlando Velasquez  
\* Angela D. Walker

Staff

Jesse Rosas  
Nora Mota

Guests

~

Attorney: James Vasselli

\* Denotes absent

President Corrigan called the virtual meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michael Corrigan  
ShawnTe Raines  
Cedric D. Giles

Michelle De La Rosa  
Orlando Velasquez

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the March 2020 Board meeting. Vice President Raines made the motion. Commissioner Velasquez seconded the motion. The Board was polled:

Michelle De La Rosa	Abstain	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

**PRESENTATION**

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**PRESIDENT'S REPORT**

President Corrigan informed the Board that the fundraising events were successful, the total amount raised between double good popcorn, GoFundMe and checks so far is \$15,865.56 in total.

**TREASURER'S REPORT**

President Corrigan presented the Financial Status report for March 2020. President Corrigan asked for a motion to approve the Financial Status report for March 2020. Treasurer Giles made the motion. Secretary De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Receipts & Disbursements for the month of March 2020. President Corrigan asked for a motion to approve the Receipts & Disbursements for March 2020. Treasurer Giles made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Financial Status report for April 2020. President Corrigan asked for a motion to approve the Financial Status report for April 2020. Treasurer Giles made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Receipts & Disbursements for the month of April 2020. President Corrigan asked for a motion to approve the Receipts & Disbursements for April 2020. Treasurer Giles made the motion. Secretary De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

President Corrigan reviewed the Appropriation Ordinance for FY 20-21 for \$4,144,500.00 and asked for a motion to adopt the Appropriation Ordinance for FY 20-21 in the amount of \$4,144,500.00. Vice President Raines made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

#### **ATTORNEY'S REPORT**

Attorney James Vasselli stated to the Board that the PTMHC contract has been updated and will be presented in the June meeting.

#### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas spoke to the Board regarding the fundraiser participation parameters and qualifications.

Executive Director Rosas spoke to the Board regarding FY 2019-2020 3rd and 4th Quarters. The extension and application deadlines changed made due to the COVID-19 pandemic.

Executive Director Rosas showed the Board the Proviso Resource Guide that was created to help residents find local resources in the Proviso Township due to the COVID-19 pandemic.

#### **OLD BUSINESS**

Executive Director Rosas presented the progress made on the new Commission website.

**NEW BUSINESS**

Executive Director Rosas recommended a vote be made to approve emergency COVID -19 relief funds for agencies up to \$45,000.00. President Corrigan asked for a motion to approve emergency COVID -19 funds for the agencies up to \$45,000.00. Vice President Raines made the motion. Secretary De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended a vote be made to approve the purchase of Medical Disposable masks to be distributed to the agencies still assisting our residents during this pandemic. President Corrigan asked for a motion to approve the purchase of Medical Disposable masks in the amount of \$ 3, 500.00. President Corrigan made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended Orkin Commercial Services continue to spray offices once a month after initial sessions at the cost of \$500.00 per cleaning. President Corrigan asked for a motion to continue services from Orkin Commercial Services at the cost of \$500.00 per cleaning. Treasurer Giles made the motion. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended a vote be made to approve the 5% increase cost to continue Healthiest You services. President Corrigan asked for a motion to approve the Healthiest You renewal for 12 months with a 5% rate increase. President Corrigan made the motion. Treasurer Giles seconded the motion.

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

**PUBLIC PARTICIPATION**

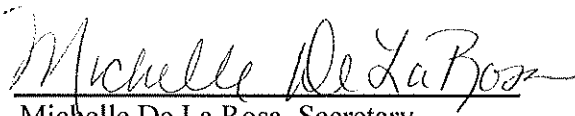
**ADJOURNMENT**

President Corrigan stated there was no other business and called for a motion to adjourn the meeting at 7:04 pm. Vice President Raines made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye

Motion Carried

  
Michelle De La Rosa, Secretary

Nora Mota, Recorder