

**Proviso Township Mental Health Commission  
Meeting Minutes – June 17, 2020  
4565 Harrison Street  
Hillside, IL 60162**

Present

\* Michael A. Corrigan  
Michelle De La Rosa  
Cedric D. Giles  
ShawnTe Raines  
Orlando Velasquez  
\* Angela D. Walker

Staff

Jesse Rosas  
Nancy Adams  
Nora Mota

Guests

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Attorney: James Vasselli

\* Denotes absent

Vice President Raines called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

ShawnTe Raines  
Michelle De La Rosa

Cedric D. Giles  
Orlando Velasquez

MINUTES

Vice President Raines asked for a motion to approve the minutes from the May 20, 2020 Public Hearing. Treasurer Giles made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

Vice President Raines asked for a motion to approve the minutes from the May 20, 2020 Board meeting. Vice President Raines made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

**PRESENTATION**

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**PRESIDENT'S REPORT**

Vice President Raines asked for a motion to approve the following Commissioners as officers for FY20-21; President, Michael A. Corrigan, Vice President, Raines, Secretary, Michelle De La Rosa, Treasurer, Cedric D. Giles, Vice President Raines made the motion. Treasurer Giles seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

**TREASURER'S REPORT**

Treasurer Giles presented the Financial Status report for May 2020. Vice President Raines asked for a motion to approve the Financial Status report for May 2020. Vice President Raines made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

Treasurer Giles presented the Receipts & Disbursements for the month of May 2020. Vice President Raines asked for a motion to approve the Receipts & Disbursements for May 2020. Commissioner Velasquez made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

Vice President Raines reviewed the Budget Transfers for FY19-20 to the Board. Vice President Raines asked for a motion to approve the Budget Transfers for FY19-20 as presented. Vice President Raines made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

### **ATTORNEY'S REPORT**

Attorney Vaselli mentioned the state rescinded suspension of the requirements of the Open Meetings Act that members of the public body be physically present at meetings of that public body. This means the Board will now need to meet in person until further notice.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas advised the Board that the Norton LifeLock was being renewed for one year with no increase in pricing.

Executive Director Rosas spoke to the Board regarding the retirement of the Franciscan Resource Center Sisters after 8 years of service. He also presented the Board a picture of the plaque which will be mailed to the Sisters for their years of service to the local community.

Executive Director Rosas showed the Board thank you letters received from agencies for the emergency funding the Commission provided due to the COVID-19 pandemic.

### **OLD BUSINESS**

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### **NEW BUSINESS**

Executive Director Rosas recommended the Board's approval for the FY20-21 Vendor Contracts of the following vendors: 1. Precision Repair, 2. Mack Communications, 3. Thomas J. Walsh Consulting, 4. Thomas Thayer and 5. GW & Associates as presented. Executive Director Rosas informed the Board no increase was proposed for vendors 1, 2, 3 and 5. However, he wanted to change vendor 4. Thomas Thayer from an hourly rate to a monthly retainer.

Attorney Jim Vasselli proposed a vote be made to renew contracts at current rate for vendors 1, 2, 3, and 5 as one, and a separate vote for vendor 4 with the change from hourly rate to monthly retainer. Vice President Raines asked for a motion to approve the 12-month vendor contracts as presented for vendors 1, 2, 3 and 5, in a one-motion vote. Vice President Raines made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

Vice President Raines asked for a motion to approve the Thomas Thayer contract as presented. Vice President Raines made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

Executive Director Rosas recommended a vote be made to approve the new agency contracts for FY20-21 with the stipulation that amounts will not exceed recommended amounts and agencies can provide health care while using state guidelines with regards to the COVID 19. Vice President Raines requested a motion be made as suggested by Executive Director Rosas with the stipulation that amounts will not exceed recommended amounts and agencies can provide health care while using state guidelines with regards to the COVID 19 and social distancing. Vice President Raines made the motion. Treasurer Giles

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

**PUBLIC PARTICIPATION**

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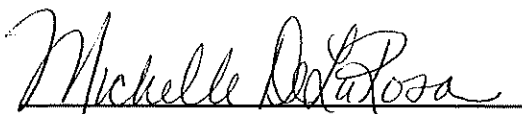
**ADJOURNMENT**

Vice President Raines stated there was no other business and called for a motion to adjourn the meeting at 6:50 pm. Commissioner Velasquez made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Absent

Motion Carried

  
 Michelle De La Rosa, Secretary

Nora Mota, Recorder