

**Proviso Township Mental Health Commission  
Meeting Minutes – October 21, 2020  
4565 Harrison Street  
Hillside, IL 60162**

<u>Present</u>	<u>Staff</u>	<u>Guests</u>
Michael A. Corrigan	Jesse Rosas	~
Michelle De La Rosa	Nora Mota	
Cedric D. Giles		
Nicole Gilhooley		
ShawnTe Raines		
Orlando Velasquez		
*Angela D. Walker		

Attorney: James Vasselli

\* Denotes absent

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa	ShawnTe Raines
Cedric D. Giles	Orlando Velasquez
Nicole Gilhooley	Michael A. Corrigan

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the September 18, 2020 Board meeting. Vice President Raines made the motion. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Abstain	Orlando Velasquez	Abstain
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

**PRESENTATION**

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**PRESIDENT'S REPORT**

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### **TREASURER'S REPORT**

Treasurer Giles presented the Financial Status report for September 2020. President Corrigan asked for a motion to approve the Financial Status report for September 2020. President Corrigan made the motion. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

Treasurer Giles presented the Receipts & Disbursements for the month of September 2020. President Corrigan asked for a motion to approve the Receipts & Disbursements for September 2020. Treasurer Giles made the motion. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

President Corrigan asked Executive Director Rosas to speak on the Proposed Tax Levy for 2020-2021. Executive Director Rosas explained how the Levy is created & the process to The Board. President Corrigan asked for a motion to approve the Proposed Tax Levy for 2020-2021 in the amount of \$4,534,658.00. Treasurer Giles made the motion. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Resolution Determining Funds Estimated To Be Raised By Taxation For The Year 2020. President Corrigan asked for a motion to adopt the Resolution Determining Funds Estimated To Be Raised By Taxation For The Year 2020. President Corrigan made the motion. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Bank Resolutions to the Board. President Corrigan asked for a motion to approve the Bank Resolutions as presented. President Corrigan made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

#### **ATTORNEY'S REPORT**

Attorney Vasselli spoke about the Maywood TIF to redevelopment project. Also about the 12-year term extension of the Madison Street/Fifth Avenue Tax Increment Financing District. In his opinion he urges the Board not to object to the new TIF as it will benefit the local schools.

Attorney Vasselli spoke about the November 3rd Election & Case No. 2020-MR-616. The case raises a simple question of statutory interpretation. Does a statute requiring that all government offices shall be closed on November 03, 2020 for election force Proviso Township to close on November 03? In his opinion after reading the case he is certain that each municipality will need to decide independently. In his opinion he recommends that the Proviso Township stay open on November 03, 2020.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas mentioned to the Board that after going back to Loyola to the COVID-19 Testing Mobile Unit in Maywood and Melrose Park last month, Loyola changed a few things and he wanted to notify the Board since the parameters of last month's vote have changed. With the funds provided, Loyola will no longer have a mobile unit instead they will be able to set up in 3 sites in the Proviso Township. He mentioned that the funds will no longer fund Cicero or Berwyn since the Local Health Department is funding these areas. Proviso Township funds will strictly fund the 3 locations in Proviso which are in Maywood, Melrose Park and Bellwood. President Corrigan requested a motion to approve the new parameters presented by Director Rosas. President Corrigan made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas presented the Board a copy of the bill from Modern Photography & Video. For the pictures taken today of the Board, Attorney and Staff for the updated website.

## **OLD BUSINESS**

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## **NEW BUSINESS**

Executive Director Rosas presented the Board with a timeline and a questionnaire of what the Director of Compliance will be doing this year in lieu of in person audits she normally conducts due to the pandemic. The Director of Compliance will be conducting the quarterly audits virtually per the approved CDC and Illinois Department of Public Health Guidelines. President Corrigan requested a motion for approval and to waive previous guidelines. Vice President Raines made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas spoke about the MedEZ invoice and how this is creating revenue for the Commission. Now that the Proviso Public Partnership agency is self-sufficient. President Corrigan asked for a motion to approve MedEZ contract be cancelled with the Commission so that Proviso Public Partnership can take it up on their own. President Corrigan made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

### **CLOSED SESSION**

President Corrigan moved to adjourn for Closed Session at 6:52pm to discuss the personnel annual review. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

President Corrigan moved to reconvene to Open Session at 6:58pm. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

President Corrigan made a motion to approve the Board's agreement of a 3% salary increase for each PTMHC employee retroactive as of July 1, 2020. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

## PUBLIC PARTICIPATION

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## ADJOURNMENT

President Corrigan stated there was no other business or public participation and called for a motion to adjourn the meeting at 7:00 pm. Vice President Raines made the motion.

Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

  
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Michelle De La Rosa, Secretary

Nora Mota, Recorder