

**Proviso Township Mental Health Commission  
Meeting Minutes – November 18, 2020  
4565 Harrison Street  
Hillside, IL 60162**

<u>Present</u>	<u>Staff</u>	<u>Guests</u>
Michael A. Corrigan	Jesse Rosas	~
*Michelle De La Rosa	Nora Mota	
Cedric D. Giles		
Nicole Gilhooley		
ShawnTe Raines		
*Orlando Velasquez		
Angela D. Walker		

Attorney: James Vasselli

\* Denotes absent

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Vice President Raines called the roll. The following Commissioners represented a Quorum:

Cedric D. Giles	Angela D. Walker
Nicole Gilhooley	Michael A. Corrigan
ShawnTe Raines	

President Corrigan asked for a motion to appoint Vice President Raines to be the recording secretary for Board meeting. President Corrigan made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the October 21, 2020 Board meeting. Treasurer Giles made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Abstain
		Michael Corrigan	Aye

Motion Carried

**PRESENTATION**

GW & Associates partner David M. Jelonek presented a summary of the Proviso Township Mental Health Commission Annual Audit Report for FY19-20. His opinion was that the Commission Audit was clean, record keeping is excellent spending is within budget, was in a good financial position and the net pension assets were healthy. President Corrigan asked if the Board had any questions or comments. There being none, the President thanked Mr. Jelonek for his thorough presentation.

**PRESIDENT'S REPORT**

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**TREASURER'S REPORT**

Treasurer Giles presented the Financial Status report for October 2020. President Corrigan asked for a motion to approve the Financial Status report for October 2020. President Corrigan made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Treasurer Giles presented the Receipts & Disbursements for the month of October 2020. President Corrigan asked for a motion to approve the Receipts & Disbursements for October 2020. Treasurer Giles made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

**ATTORNEY'S REPORT**

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**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas explained that the Commission only collected 2 quarters of data due to the changes in funding model after Covid-19 began in March. He outlined the changes and the support the last 2 quarters provided that included PPE (Personal Protection Equipment) and cleaning supplies. The Director also explained why the Commission has moved to increase its reserve, he told The Board the county tax changes will most likely impact next year's appropriation. If this happens the Commission will need to depend on reserves to continue the programs at 100%.

**OLD BUSINESS**

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**NEW BUSINESS**

Executive Director Rosas stated since there were no questions or comments about the Commission Audit for FY19-20 as presented by GW & Associates, he asked for a motion to accept the FY19-20 Audit as presented. President Corrigan made the motion. Commissioner Walker seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended the Board's approval of the Premier Group Health Insurance Proposal for Blue Cross/ Blue Shield renewal citing a significant increase due to the COVID-19. President Corrigan asked for a motion to approve the Premier Group Health proposal for the Blue Cross/ Blue Shield insurance renewal effective 12/01/2020. President Corrigan asked for a motion to approve the Group Health Insurance Proposal as presented. Commissioner Walker made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended approval for the Loyola Street Medicine in the amount of \$5,000.00. He explained that the Loyola Street Medicine is different because they actually address the unique problems of the homeless as a whole by meeting the individuals' entire needs. President Corrigan asked for a motion to approve the Loyola Street Medicine program in the amount of \$5,000.00. Commissioner Walker made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas spoke to the Board regarding Pillars Community Health 100th Anniversary stating Proviso Public Partnership usually sponsors them however, as this is the agency's first year on their own, the Commission would like to request approval for this year's sponsorship in the amount of \$5,000.00. President Corrigan asked for a motion to approve the Pillars Sponsorship in the amount of \$5,000.00. Commissioner Walker made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

### PUBLIC PARTICIPATION

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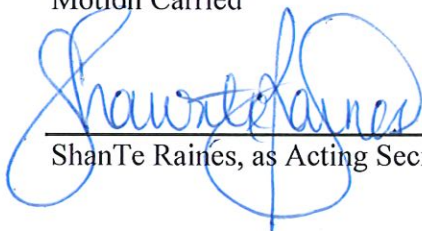
### ADJOURNMENT

President Corrigan stated there was no other business or public participation and called for a motion to adjourn the meeting at 7:01 pm. Vice President Raines made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried



ShanTe Raines, as Acting Secretary

Nora Mota, Recorder