

**Proviso Township Mental Health Commission
Meeting Minutes – September 15, 2021
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
**Cedric D. Giles
Nicole Gilhooley
*ShawnTe Raines
*Orlando Velasquez
Angela D. Walker

Staff

Jesse Rosas
Nora Mota

Guests

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Attorney: James Vasselli

* Denotes Absent

** Denotes Late

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa
Nicole Gilhooley

Angela D. Walker
Michael A. Corrigan

Treasurer Giles - arrived at 6:35pm

MINUTES

President Corrigan asked for a motion to approve the minutes from the June 16, 2021 Board meeting. Secretary De La Rosa made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Absent	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

PRESENTATION

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PRESIDENT'S REPORT

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TREASURER'S REPORT

President Corrigan presented the Financial Status report for June 2021. President Corrigan asked for a motion to approve the Financial Status report for June 2021. President Corrigan made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Absent	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Receipts & Disbursements for the month of June 2021. President Corrigan asked for a motion to approve the Receipts & Disbursements for June 2021. Commissioner Walker made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Absent	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Financial Status report for July 2021. President Corrigan asked for a motion to approve the Financial Status report for July 2021. President Corrigan made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Absent	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Receipts & Disbursements for the month of July 2021. President Corrigan asked for a motion to approve the Receipts & Disbursements for July 2021. Commissioner Walker made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Absent	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Financial Status report for August 2021. President Corrigan asked for a motion to approve the Financial Status report for August 2021. Commissioner Walker made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Absent	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

President Corrigan presented the Receipts & Disbursements for the month of August 2021. President Corrigan asked for a motion to approve the Receipts & Disbursements for August 2021. Commissioner Walker made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Absent	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

ATTORNEY'S REPORT

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EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas presented to the Board the final report for the year beginning July 1, 2020 and ending June 30, 2021. The report included several items such as reimbursements and expenditures, the general health of all the organizations after the pandemic and the adaptability skills implemented to ensure services remained available during the State shutdowns. He also, noted that in prior years the property tax monies were received monthly however, the Commission has not received any property tax money since May.

Executive Director Rosas noted that while the state shutdown happened the younger population tuned into Podcasts for their information not the traditional ways like television news reports or newspapers. In that spirit he is starting a small bi-monthly podcast to inform this young audience of the issues and services provided in the Township. President Corrigan mentioned that he should consider also interviewing the Commissioners so the audience can hear their thoughts.

Executive Director Rosas presented to the Board an invitation from Amita Health celebrating 50 years of providing behavioral health services to the western suburbs. He and President Corrigan will be attending and if anyone is interested just notify the Commission to have their reservations made.

Executive Director Rosas informed the Board that the farmers' market vouchers were all hand delivered to the senior service department today for disbursement. He presented the Board a file of all the places seniors can obtain their fresh groceries through this program.

Executive Director Rosas informed the Board that Proviso Public Partnership's golf outing will be on September 30th. Since the structure of Proviso Public Partnership has changed, he is letting the PTMHC community liaison assume responsibilities and duties of this years' golf outing.

OLD BUSINESS

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NEW BUSINESS

Executive Director Rosas recommended the Board's approval for the Blue Cross BlueShield of Illinois Life insurance contract to be renewed for FY21-22. Executive Director Rosas informed the Board no increase was proposed for FY21-22. President Corrigan asked for a motion to approve the renewal contract from Blue Cross BlueShield of Illinois as presented. President Corrigan made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas informed the Board that Pillars and PAEC have not returned their contract petitioning the Commission for resources this year and the deadline was on July 31, 2021. He asked the Board for guidance on how to proceed with Pillars and PAEC since nothing has been received as of today. Secretary De La Rosa requested the Commission contact the two agencies and give them 30 days notice starting September 16th, then the Board can decide depending on the response from agencies next month. President Corrigan asked for a motion to suspend decision making at this time and table it for next month's meeting. President Corrigan made the motion. Treasure Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas requested a vote be made to approve the conversion of all fee-for-service contracts approved in June to a grant model for the next 12 months to support agencies at this time when staffing is an all-time low and requests for services are high. The conversion will enable the agencies to rebuild their workforce to meet their demands. President Corrigan asked for a motion to approve conversion to grants model to help agencies rebuild their staffing situations. Treasurer Giles made the motion. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas requested to table Year Book Studios 1-year support contract at this time pending further review. President Corrigan agreed that the Year Book Studios issue can be tabled at this time. Per Attorney Vasselli no vote needs to be taken on this issue.

Executive Director Rosas requested a vote be made to have staff re-certified in CPR training. The staff was not able to update their certifications last year because of the State shutdown. President Corrigan mentioned that Proviso Township is having its staff CPR certified also. President Corrigan requested a motion be made to approve the CPR certification of the Commission staff. President Corrigan made the motion. Secretary De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas informed the Board regarding (HAS) Healthcare Alternative Systems failure to submit reports for the 3rd and 4th quarters of FY 20-21. He is asking the Board on how to proceed with the execution of the FY 21-22 Contract for HAS. Commissioner Gilhooley requested the Commission contact HAS and give them 30 days notice to comply starting September 16th, then the Board can decide depending on the response from HAS next month. President Corrigan asked for a motion to suspend decision making at this time and table it for next month's meeting. Secretary De La Rosa made the motion. Treasurer Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

PUBLIC PARTICIPATION

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ADJOURNMENT

President Corrigan stated there was no other business or public participation and called for a motion to adjourn the meeting at 7:08 pm. President Corrigan made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried



 Michelle De La Rosa, Secretary

Nora Mota, Recorder