

**Proviso Township Mental Health Commission
Meeting Minutes –February 15, 2012
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michael M. Chvatal
Michelle De La Rosa
Sherby Miller
Arturo J. Mota
Kathy M. Ryan
Eric R. Sawchuk

Staff

Nancy Adams
Nancy Colucci
Katherine Krych
Lisa Loster
Jesse Rosas

Guests

Debra Vines

Attorney: James Vasselli

*Denotes absent

President Corrigan presided and called the meeting to order at 6:32 p.m.

The Secretary called the roll. The following Commissioners represented a Quorum:

Michael M. Chvatal
Michelle De La Rosa
Sherby Miller
Arturo J. Mota

Kathy M. Ryan
Eric R. Sawchuk
Michael A. Corrigan

MINUTES

President Corrigan asked for a motion to approve the minutes from the January 19, 2012 meeting. Commissioner Miller interjected that her votes under TREASURER's REPORT recorded in the minutes as "Abstain" for the Financial Status for November 2011, the Bills & Disbursements for November 2011, the Financial Status for December 2011 and the Bills & Disbursements for December 2011(pgs. 2-3) were incorrect, her votes were cast as "Aye". She added that in the motion under NEW BUSINESS to recommend the new contractor agreement for Care Trak (pg. 5), the word "pursue" be replaced with the word "approve". Therefore the minutes had to be amended. Commissioner Miller moved to approve the minutes for January 19, 2012 as amended. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal Aye
Michelle De La Rosa Aye
Sherby Miller Aye
Arturo J. Mota Aye

Kathy M. Ryan Aye
Eric R. Sawchuk Aye
Michael A. Corrigan Aye

Motion Carried

PRESIDENT'S REPORT

President Corrigan announced that the Care Trak demonstration meeting held on February 9, 2012 at Aging Care Connections in LaGrange was well received and met with much enthusiasm by regarding all the agencies attending. Executive Director Rosas added that two senior facilities are currently involved in discussions with PTHMC regarding Care Trak.

TREASURER'S REPORT

Treasurer Chvatal presented the Financial Status report for January 2012. President Corrigan asked for a motion to accept the report as presented. Vice President Mota moved to accept the Financial Status for January 2012. Commissioner Miller seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

Treasurer Chvatal presented the Bills & Disbursements for January 2012. President Corrigan asked for a motion to approve the payment of Bills & Disbursements for the month of January 2012. Vice President Mota moved to approve the payment of Bills & Disbursements for the month of January 2012. Treasurer Chvatal seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

ATTORNEY'S REPORT

Attorney Vasselli stated the firm of Letke & Associates has done excellent work in keeping with compliance regulations to insure there is an audit in place for the Commission and recommended the Commission amend the agenda to add and approve the Letke & Associates letter of engagement.

President Corrigan moved to amend the agenda and approve the Letke & Associates letter of engagement. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

OLD BUSINESS

President Corrigan explained that the NSP account has a small amount of money currently deposited at a bank where it was incurring charges and asked for a motion to adopt the resolution to move the account. Vice President Mota moved to adopt the resolution to move the NSP bank account from Forest Park National Bank to Pan American Bank. Commissioner Miller seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

NEW BUSINESS

President Corrigan explained the funds requested in the Intergovernmental Grant Agreement (IGA) will be used basically to modernize the Township's Senior Transportation Program. The GPS basis enabled coordination of services, tracking and mileage. Vice President Mota moved to adopt the IGA in the amount of \$12,000.00 as presented. Treasurer Chvatal seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Abstain
Arturo J. Mota	Aye		

Motion Carried.

President Corrigan asked for a motion to approve the Intergovernmental Grant Agreement Resolution. Secretary Sawchuk so moved. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Abstain
Arturo J. Mota	Aye		

Motion Carried.

President Corrigan explained that the Commission's annual dues for the Proviso Municipal League afforded the Board's inclusion to the League's events. Commissioners attending an event would be reimbursed by the Commission after providing pertinent receipts. The President asked for a motion to approve the dues. Vice President Mota moved to approve the annual dues for the amount of \$425.00 for membership from March 1, 2012 through March 1, 2013. Secretary Sawchuk seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

Executive Director Rosas explained that the Commission supports legal services arising from the housing crisis, domestic violence, substance abuse and mental health issues. These issues directly relate to the issues the Hispanic League Council is involved with throughout the Proviso Township. President Corrigan moved to approve the grant for the Hispanic Council in an amount not to exceed \$8,000.00. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

PUBLIC PARTICIPATION


The Answer Executive Director, Debra Vines spoke to inquire about her application. Executive Director Rosas explained that currently the Commission does not have the funds to support her program. If funds become available, the Commission considers new applicants, however, because of state and federal cuts, discretionary funds are not available at this time.

ADJOURNMENT

President Corrigan asked for a motion to adjourn the meeting at 6:55 pm. Vice President Mota moved to adjourn the meeting. Treasurer Chvatal seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.


~~Eric R. Sawchuk, Secretary~~

Michelle De La Rosa, Secretary Pro-Tem

Nancy Colucci
Recorder

