

**Proviso Township Mental Health Commission
Meeting Minutes –February 20, 2019
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Cedric D. Giles
ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez
*Angela D. Walker

Staff

Nancy Colucci
Jesse Rosas

Guests

Joseph Vasilevski
Lorenzo Webber

Attorney: Marquita L. Trotter

*Denotes absent

** Arrived late

President Corrigan called the meeting to order at 6:32 p.m.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michael Corrigan
Michelle De La Rosa
Cedric Giles

ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez

The Pledge of Allegiance was recited.

MINUTES

President Corrigan asked for a motion to approve the minutes from the January 2019 Board meeting. Vice President Raines moved to approve the minutes as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

PRESIDENT'S REPORT

President Corrigan gave an update on the Coast2Coast Rx Program.

President Corrigan explained that the reason for the CEO Appreciation Dinner event cancellation was due to extremely dangerous weather conditions on the January 30th event date. He recommended tabling the event and to take it under consideration for either September or October. The President asked Recorder Nancy Colucci to speak of this at the May 2019 Board Meeting.

TREASURER'S REPORT

Treasurer Sawchuk presented the Financial Status report for January 2019. President Corrigan asked for a motion to accept the Financial Status for January 2019. Treasurer Sawchuk made the motion to accept the Financial Status report for January 2019. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of January 2019. President Corrigan asked for a motion to approve the Receipts & Disbursements for January 2019. Treasurer Sawchuk so moved. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ATTORNEY'S REPORT

Attorney Marquita L. Trotter had no report.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director updated the Board on the YMCA project. He reiterated the YMCA's counter bid for \$5.5 million had been accepted by Menard's, and they were putting together a Purchase Service Agreement (PSA) for earnest money in the amount of \$50,000.00. The \$50,000.00 earnest money would be equally split between the YMCA and the Commission in the amount of \$25,000.00 coming from each faction. The Commission's \$25,000.00 doesn't grant ownership, rather it is a display of commitment. The environmental and feasibility study of the Menard's site is pending and if it were to fail, the monies would be returned. He continued, stating a meeting between (2) YMCA representatives and (2) Board Commissioners was set for March 14, 2019.

Joseph Vasilevski was invited to speak on his experience participating in the Active Threat Training carried out on January 28, 2019. The tour was conducted by Westchester Police Officer Verber and included President Corrigan, Executive Director Rosas, Building Construction Manager & Developer Wayne Pesek. Mr. Vasilevski explained that he had provided blueprints for all areas of the Township building to facilitate the tour. Mr. Pesek had informed the group that the township administration had for the past two years conducted a risk assessment with the direct involvement of staff and felt that this was a valuable and necessary exercise to develop plans that can be reviewed and revised periodically.

OLD BUSINESS

Executive Director Rosas asked for the Board to approve moving forward with the payment of 50% of the earnest money in the amount of \$25,000.00 for the purchase of Menard's property pending the attorney's review of the documents. President Corrigan made the motion to approve the Commission to move forward with 50% of the earnest money in the amount of \$25,000.00 for the purchase of Menard's property pending the attorney's review of the documents. Treasurer Sawchuk seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas informed the Board that the PLCCA 3rd Quarter audit showed \$63,000.00 in invoicing, however they were entitled to only \$13,000.00 because the PTMHC auditors could not review files that did not contain completed consent forms.

Vice President Raines commented that the PLCCA no longer has the management and staff to operate the agency as successfully as it did when Bishop Porter was at the helm.

NEW BUSINESS

Executive Director Rosas referred to the Letter of Intent (LOI) request for \$1,500.00 in support of Aging Well Month. President Corrigan commented that we have supported the Aging Well Month event in the past and asked for a motion to approve the Aging Care Connections' request for the Aging Well event sponsorship in the amount of \$1,500.00. Treasurer Sawchuk made a motion to approve the Aging Care Connections' request for the Aging Well event sponsorship in the amount of \$1,500.00. Commissioner Giles seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The Executive Director commented on the quote from the Assurance Agency for the Commission's general Agency insurance stating there was a 1.7% cost reduction from the current billing. President Corrigan moved to accept the quote of the Assurance Agency as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ADJOURNMENT

President Corrigan stated that there was no other business and called for a motion to adjourn the meeting at 7:00 pm. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried



Michelle De La Rosa, Secretary

Nancy Colucci, Recorder