

**Proviso Township Mental Health Commission
Meeting Minutes – January 21, 2015
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Sherby Miller
Arturo J. Mota
ShawnTe Raines
Eric R. Sawchuk
Angela D. Walker

Staff

Nancy Colucci
Jesse D. Rosas

Guests

Marcy Jensen

Attorney: Kurt Asprooth, Esq.

*Denotes absent

President Corrigan presided and called the meeting to order at 6:35 p.m.

The Pledge of Allegiance was recited.

Secretary Walker called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa
Sherby Miller
Arturo J. Mota
ShawnTe Raines

Eric R. Sawchuk
Angela D. Walker
Michael A. Corrigan

MINUTES

President Corrigan asked for a motion to approve the minutes from the November 19, 2014 Board meeting. Treasurer Mota moved to approve the minutes as presented. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

PRESIDENT'S REPORT

President Corrigan complimented the End of the Year Workshop event and noted a minor increase in the cost from the prior year's event.

TREASURER'S REPORT

Treasurer Mota presented the Financial Status report for November, 2014. President Corrigan asked for a motion to accept the Financial Status report for November, 2014. Vice President Sawchuk moved to accept the report as presented. Commissioner Miller seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of November, 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for November, 2014. Treasurer Mota so moved. Vice President Sawchuk seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Financial Status report for December, 2014. President Corrigan asked for a motion to accept the Financial Status report for December, 2014. Commissioner Miller moved to accept the report as presented. Vice President Sawchuk seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of December, 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for December, 2014. Treasurer Mota so moved. Vice President Sawchuk seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

ATTORNEY'S REPORT

Attorney Asprooth stated that there was nothing to report at this time.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas reviewed the letters from GW& Associates, P.C. and related that the auditors recommended the Commission change their funding model to ensure that the Commission is paying only for services that are provided. In addition the Board agreed to review the policy for separate cost centers and remove them from the fee for services contracts. He responded to Vice President Sawchuk's inquiry about the turn-around time once a bill is submitted, stating it is usually paid within 30 days.

The Executive Director informed that, to date, Loyola had enrolled over 20,000 clients in the ACE project and that the Commission currently had approximately 200 in the EHR system.

The Executive Director announced the close of the NSP was accomplished before the end of the year, and the properties had been turned over to the Not-for-Profit Proviso Public Partnership (PPP).

NEW BUSINESS

Executive Director Rosas asked the Board for approval to hire an additional care coordinator from TASC for the amount of \$21,198.00. The additional care coordinator would work along with the existing care coordinators currently based in the PTMHC office, to support the number of clients enrolling in the Loyola ACE project.

President Corrigan asked for a motion to approve the Executive Director’s recommendation.

Vice President Sawchuk moved to approve the hire of an additional care coordinator from TASC in the amount not to exceed \$21,198.00 for the remainder of the fiscal year. Treasurer Mota seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

The Executive Director reviewed the HAS request for \$40,000.00 renovation for their Broadview facility. Commissioner Raines cited that the request was not defined and therefore inaccurate. Executive Director explained that for those reasons he was merely informing the Board but not recommending their approval. There was no vote taken.

Executive Director Rosas reported that the Commission only funds Leyden’s SHARE Program in Hoffman Estates, citing the distance from Proviso Township as a feature to discourage clients from leaving the 28 day program too early. All other funding is the responsibility of the Leyden Township, and therefore did not recommend the Board’s approval for their request. There was no vote taken.

ADJOURNMENT

President Corrigan stated that there was no other business, and called for a motion to adjourn at 7:11 pm. Vice President Sawchuk so moved. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried



Angela D. Walker, Secretary

Nancy Colucci, Recorder