

**Proviso Township Mental Health Commission  
Meeting Minutes –January 16, 2019  
4565 Harrison Street  
Hillside, IL 60162**

Present

Michael A. Corrigan  
Michelle De La Rosa  
Cedric D. Giles  
\*\*ShawnTe Raines  
Eric R. Sawchuk  
Orlando Velasquez  
Angela D. Walker

Staff

Nancy Colucci  
Jesse Rosas

Guests

James Vasselli  
Joseph Vasilevski  
Lorenzo Webber

Attorney: Marquita L. Trotter

\*Denotes absent

\*\* Arrived late

President Corrigan called the meeting to order at 6:33 p.m.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michael Corrigan  
Michelle De La Rosa  
Cedric Giles

Eric R. Sawchuk  
Orlando Velasquez  
Angela D. Walker

The Pledge of Allegiance was recited.

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the November 2018 Board meeting. Treasurer Sawchuk moved to approve the minutes as presented. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Abstain
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**PRESIDENT'S REPORT**

President Corrigan gave an update on the Coast2Coast Rx Program.

**TREASURER'S REPORT**

Treasurer Sawchuk presented the Financial Status report for November 2018. President Corrigan made a motion to accept the Financial Status report for November 2018. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of November 2018. President Corrigan asked for a motion to approve the Receipts & Disbursements for November 2018. Commissioner Giles so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Financial Status report for December 2018. President Corrigan asked for a motion to accept the Financial Status report for December 2018. Treasurer Sawchuk so moved. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of December 2018. President Corrigan asked for a motion to approve the Receipts & Disbursements for December 2018. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

### **ATTORNEY'S REPORT**

Attorney Marquita L. Trotter had no report.

Executive Director Rosas asked Attorney Vasselli to explain that the YMCA had submitted an offer to purchase the Menard's building in Melrose Park to house programs in the future. Attorney Vasselli explained that the YMCA had a vision for the property as being able to draw from the community that the Oak Park YMCA didn't reach and stated that the YMCA's first offer of \$3,000,000.00 was rejected and was planning a counter offer of \$5,000,000.00.

Vice President Raines arrived at 6:44pm.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas asked Nancy Colucci to report on the CEO Appreciation Dinner event plans including the date, time and location. She reported that the invitation was well received with nearly 100% of invitees attending.

The Executive Director added that the principals from the Dream Project/ FNBC Bank as well as the YMCA project would also be invited. In addition, Executive Director Rosas noted that Officer Ron Verber of the Westchester Police would be attending the dinner. He further explained that Officer Verber would be conducting a walk-thru of the Township Building, assessing risks and instructing required "Active Training" for all Township & Commission personnel at no cost to the Township or Commission. President Corrigan added that Wayne Pesek should be included in the walk- thru and that all personnel be notified when this would take place.

**OLD BUSINESS**

The Executive Director spoke about the PLCCA site visit conducted on December 11, 2018. He explained that the Director of Compliance, Ms. Katherine Krych reported a 56% compliance which was well below the 90% compliance expected. Executive Director Rosas recommended that the PLCCA receive no additional funds, and to be paid only for the clients they see and that they must include the documentation. Vice President Raines remarked they have already received payments for (2) quarters and Treasurer Sawchuk asked about the services the PLCCA provided. The Executive Director pointed out that since there would be no way PLCCA could reimburse unused funds the Commission would have to get back the money in services provided. The Board had no objections. No vote was taken, the Board agreed to the Executive Director's recommendation.

**NEW BUSINESS**

Executive Director Rosas spoke on the Letter of Intent (LOI) request of \$15,000.00 in scholarship funds and transportation for the Y-kids after school program, exclusively for children in Maywood, at St. John's Lutheran School in Forest Park. The Executive Director added that SPY would have a role in the Y-kids Program as it fits into the population that doesn't have available transportation. Vice President Raines raised the logistic issue of transporting kids out of district 89 all the way to Forest Park. Secretary De La Rosa said that from the school where she teaches in district 89 they have a population that are transported to district 88, and it works very well.

President Corrigan asked for a motion to accept the YMCA LOI request for \$15,000.00 in scholarship funds and transportation for the Y-kids after school program at St. John's Lutheran School in Forest Park with disbursement discretion based on startup expectation to be up and running in 60 days.

Commissioner Giles moved to accept the YMCA LOI request for \$15,000.00 in scholarship funds and transportation for the Y-kids after-school program at St. John's Lutheran School in Forest Park with disbursement discretion based on startup expectation to be up and running in 60 days. Commissioner Velasquez seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan, who has spearheaded this program along with Executive Director Rosas, briefed the Board on the numerous SPY meetings. The Executive Director introduced Lorenzo Webber to speak about the SPY LOI request for \$40,000.00. Mr. Webber explained the SPY (Strengthening Proviso Youth) is a NFP organization has created an asset network of support for youth growth & development while deterring risky behaviors through research- built developmental asset sites which contribute and promote positive community care about their peers. Joseph Vasilevski was asked for his input based on his vast counseling experience in the Proviso youth system, and he concurred that statistically the asset-based project works well. President Corrigan moved to approve the SPY LOI annual request for \$40,000.00, prorated to \$20,000.00 over 6 months for administrative and programming costs. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried


**ADJOURNMENT**

President Corrigan stated that there was no other business and called for a motion to adjourn the meeting at 7:25 pm. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

  
 \_\_\_\_\_  
 Michelle De La Rosa, Secretary

Nancy Colucci, Recorder