

**Proviso Township Mental Health Commission
Meeting Minutes – January 15, 2020
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Cedric D. Giles
ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez
* Angela D. Walker

Staff

Jesse Rosas
Nancy Adams
Joe Vasilevski
Nora Mota

Guests

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Attorney: Ashley Stead

*Denotes absent

President Corrigan called the meeting to order at 6:35 p.m.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michael Corrigan
Michelle De La Rosa
Cedric D. Giles

Eric R. Sawchuk
Orlando Velasquez
ShawnTe Raines

The Pledge of Allegiance was recited.

President Corrigan requested Executive Director Rosas to introduce the new Administrative Assistant before board business began.

MINUTES

President Corrigan asked for a motion to approve the minutes from the November 2019 Board meeting. Treasurer Sawchuk made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Abstain	Michael Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

PRESENTATION

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PRESIDENT'S REPORT

President Corrigan asked the Board to update their contact information for Administrative purposes.

TREASURE'S REPORT

Treasurer Sawchuk presented the Financial Status report for November 2019. President Corrigan asked for a motion to approve the Financial Status report for November 2019. President Corrigan made the motion. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of November 2019. President Corrigan asked for a motion to approve the Receipts & Disbursements for November 2019. Treasurer Sawchuk made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Financial Status report for December 2019. President Corrigan asked for a motion to accept the Financial Status report for December 2019. President Corrigan made the motion. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of December 2019. President Corrigan asked for a motion to approve the Receipts & Disbursements for December 2019. Treasurer Sawchuk made the motion. Commissioner Giles seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ATTORNEY'S REPORT

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EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas provided the Commission Board policy update for 2020. He informed them the Proviso Township Mental Health Commission will have same Holidays as the Proviso Township.

Executive Director Rosas spoke to the Board regarding the publication issued by Legal AID Chicago regarding the rights and limits of recreational cannabis use under the new Illinois law that took effect on January 1, 2020.

OLD BUSINESS

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NEW BUSINESS

Executive Director Rosas requested the Emergency Disaster Plan as presented, be added to the employee policy manual. President Corrigan asked for a motion to approve entering the Emergency Disaster Plan into the policy manual. President Corrigan made the motion. Commissioner Sawchuk The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas requested the phone poll regarding the Holiday Workshop be confirmed. President Corrigan asked for a motion to accept the Holiday Workshop. Vice President Raines made the motion. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye
Eric R. Sawchuk	Nay		

Motion Carried

Executive Director Rosas stated that a copy of Nancy Colucci's retirement letter was enclosed for the Board to view. President Corrigan asked for a motion to accept the letter. Vice President Raines made the motion. Treasurer Sawchuck seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

PUBLIC PARTICIPATION

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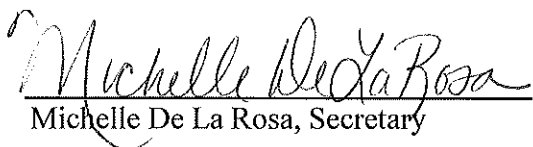
ADJOURMENT

President Corrigan stated there was no other business and called for a motion to adjourn the meeting at 6:50pm. Treasurer Sawchuk made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
ShawnTe Raines	Aye	Michael Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried


Michelle De La Rosa, Secretary

Nora Mota, Recorder