

**Proviso Township Mental Health Commission
Meeting Minutes –June 20, 2012
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michael M. Chvatal
Michelle De La Rosa
Sherby Miller
*Kathy M. Ryan
Eric R. Sawchuk

Staff

Nancy Adams
Nancy Colucci
Jesse D. Rosas

Guests

Isiah Brandon
Gus Carillo
Evelyn Coker
Rodney Davis
Michael Jennings
Angela Walker

Attorney: Eric Stach

*Denotes absent

President Corrigan presided and called the meeting to order at 6:35 p.m.

The Pledge of Allegiance was recited.

Secretary Sawchuk called the roll. The following Commissioners represented a Quorum:

Michael M. Chvatal
Michelle De La Rosa
Sherby Miller

Arturo J. Mota
Eric R. Sawchuk
Michael A. Corrigan

MINUTES

President Corrigan asked for a motion to approve the minutes from the May 16, 2012 Public Hearing. Vice President Mota moved to approve the minutes as presented. Treasurer Chvatal seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Abstain	Eric R. Sawchuk	Aye
Sherby Miller	Abstain	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

June 20, 2012

President Corrigan asked for a motion to approve the minutes from the May 16, 2012 Board Meeting. Vice President Mota so moved. Treasurer Chvatal seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Abstain	Eric R. Sawchuk	Aye
Sherby Miller	Abstain	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

PRESIDENT'S REPORT

President Corrigan announced the nominations for new officers; Michael A. Corrigan, President, Eric R. Sawchuk, Vice President, Sherby Miller, Secretary, and Arturo J. Mota, Treasurer. President Corrigan moved to approve the nominations of new officers. Vice President Mota seconded the motion as presented. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

President Corrigan reported the consensus from the Sub-Committee meeting held on June 5, 2012 to discuss the need as well as to interview the following Communications Firms: Plunkett & Associates, Vision MAI, and MACK Communications. The Sub-Committee had determined that the Mack Communications Firm had the qualifications and background experience, especially in the health and mental health fields to best serve the Commission. The President invited the Executive Director to comment further on the firm's purpose for the Commission. Executive Director Rosas informed that the Commission has entered a new era through Medicaid and there are a number of initiatives to promote some of the programs such as Care Trak and Care Coordination Network at the State level as well as target specific markets for services while eliminating exposure to predatory outside agencies, and is anticipating paying MACK Communications up to, but not to exceed \$60,000.00.

June 20, 2012

TREASURER’S REPORT

Treasurer Chvatal presented the Financial Status report for May 2012. President Corrigan asked for a motion to accept the report as presented. Vice President Mota moved to accept the Financial Status for May 2012 as presented. President Corrigan seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

President Corrigan asked for a motion to approve the payment of Bills & Disbursements for the month of May 2012. Treasurer Chvatal moved to approve the payment of Bills & Disbursements for the month of May 2012. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Abstain	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

Finance Director, Nancy Adams, presented and reviewed the proposed Budget Transfers for FY11-12.

President Corrigan asked for a motion to approve the Budget Transfers for FY11-12. Treasurer Chvatal moved to approve the Budget Transfers for FY11-12 as documented. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

June 20, 2012

ATTORNEY'S REPORT

Attorney Eric Stach presented the 2012 Ordinance Establishing The Prevailing Wage Rates For The Construction Of Public Works Projects For The Proviso Township Mental Health Commission, County Of Cook, State Of Illinois.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas gave an update on the Care Coordination Network Program.

The Executive Director gave an update on the vendor agreements with Alex Campbell for Medicaid and with Precision Repair for Technical Support. The Commission has determined to pay Precision Repair and Streamline Healthcare Solutions (Alex Campbell) a monthly retainer instead of purchasing blocks of time.

OLD BUSINESS

President Corrigan asked for a motion to approve the appointment of new officers; Michael A. Corrigan as President, Eric R. Sawchuk as Vice President, Sherby Miller as Secretary, and Arturo J. Mota as Treasurer. Secretary Sawchuk moved to approve the appointment of new officers as presented. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

NEW BUSINESS

President Corrigan stated that the Blue Cross Blue Shield Plan offered better benefits than the current Commission's coverage and would significantly cut the cost, saving approximately \$21,000.00 the first year, and recommended the approval of the plan.

President Corrigan moved to approve the Staff Medical Insurance with Blue Cross / Blue Shield. Commissioner Miller seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

June 20, 2012

The Executive Director recommended that the following FY12-13 roll-over contracts should be approved today.

President Corrigan consulted with Attorney Stach and agreed that the Board would vote on these contracts as a consent of agenda for the following 27 agencies:

#	Agency	FY 12-13 Amount	#	Agency	FY12-13 Amount
1	ProCare	\$790,000.00	15	Aging Care Conn.	\$ 30,000.00
2	TASC	\$128,558.00	16	Veterans Park Dist.	\$ 43,000.00
3	PLCCA	\$466,931.00	17	PAEC	\$163,000.00
4	Aspire	\$404,338.00	18	Brookfield	\$ 22,000.00
5	The LeaderShop (CEP)	\$ 90,000.00	19	WS PADS	\$ 50,000.00
6	TRP	\$ 55,000.00	20	NAMI	\$ 10,000.00
7	CSS	\$370,000.00	21	Leyden	\$ 75,000.00
8	Community Nurse	\$ 50,000.00	22	Thrive	\$ 42,000.00
9	Pillars	\$241,722.00	23	Seguin	\$100,000.00
10	Sarah's Inn	\$ 45,000.00	24	WSSS	\$118,000.00
11	Way Back Inn	\$410,000.00	25	Triton College	\$ 20,000.00
12	Youth on the Move	\$ 25,000.00	26	HAS	\$158,000.00
13	YOS	\$118,000.00	27	Arena Football One	\$ 40,000.00
14	SD#102	\$ 10,000.00			

President Corrigan asked for a motion to accept in one motion the contracts between the Proviso Township Mental Health Commission and the 27 agencies as presented for FY12-13. Vice President Mota so moved. Treasurer Chvatal seconded the motion as presented.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

The Executive Director recommended that new program contracts for FY12-13 be determined at the September 19, 2012 Board meeting based on funding availability.

Executive Director Rosas recommended a 3 month extension for the Care Trak program Contractor Gloria Orozco at the same pay rate of \$20.00 per hour and then to move her to the Medicaid program when her contract expires.

President Corrigan asked for a motion to approve the 3 month extension for Gloria Orozco.

Treasurer Chvatal moved to approve a 3 month extension for Care Trak Contractor Gloria Orozco at the same rate of pay. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

President Corrigan asked for a motion to adopt the 2012 Prevailing Wage Ordinance for The Construction Of Public Works Projects For The Proviso Township Mental Health Commission, County Of Cook, State Of Illinois.

President Corrigan asked for a motion to approve the Ordinance as presented. Secretary Sawchuk moved to approve the Ordinance as presented. Treasurer Chvatal seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

President Corrigan asked for a motion for the Board of Commissioners as members of the Municipal League, to be approved to attend the Proviso Municipal League's Annual Golf Classic Event, Wednesday, July 18, 2012. Secretary Sawchuck moved for approval as presented and that the cost not exceed \$500.00. President Corrigan seconded the motion.

The Board was polled

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

June 20, 2012

President Corrigan moved to approve the Resurrection Health Care at ProCare Centers request for \$300.00 funding for their DDCMHT Training for all Proviso agencies to be held at Madden on Thursday, June 28, 2012. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

President Corrigan moved for the approval of the Executive Director, with assistance from the Del Galdo Law Group to prepare a contract with vendor Mack Communications, to include specific scope of services, terms & conditions, as well as costs not to exceed \$60,000.00 per year for the term beginning 07/1/2012, to be ratified at the next Board meeting in September 2012.

Vice President Mota seconded the motion as presented. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

PUBLIC PARTICIPATION

President Corrigan noted visitors attending the meeting and reversed the order on the agenda of CLOSED SESSION preceding PUBLIC PARTICIPATION to accommodate any persons wishing to speak.

The CEO of West Suburban Senior Services, Michael Jennings, spoke to the Board in support of the idea of a communication firm because it included a lot of his targeted population.

President Corrigan thanked the out-going Commissioner, Michael M. Chvatal, for his services as a Commission Board member and presented him with a plaque of appreciation.

Mr. Chvatal gave praise to the Commission for all of the excellent work and services it provides to the residents of Proviso Township. He was generous with his praise for the Commission staff citing their excellence and outstanding work ethic.

CLOSED SESSION

President Corrigan moved to go into Closed Session to discuss the Personnel Annual Review at 7:25pm. Vice Present Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Absent	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

The Board returned from Closed Session at 7:51 pm. Secretary Sawchuk called the roll.

Michael M. Chvatal	Absent	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

President Corrigan announced the Board's recommendation of an increase for a 6% adjustment to staff's salary and asked for a motion to approve the increase as of 07/01/12. President Corrigan moved to approve a 6% increase adjustment to staff salaries. Vice President Mota seconded the motion as presented. The Board was polled:

Michael M. Chvatal	Absent	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

ADJOURNMENT

There being no other business, President Corrigan asked for a motion to adjourn at 7:53 pm. Secretary Sawchuk moved to adjourn the meeting at 7:53 pm. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Absent	Kathy M. Ryan	Absent
Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.



Eric R. Sawchuk, Secretary

Nancy Colucci
Recorder

