

**Proviso Township Mental Health Commission
Meeting Minutes –June 20, 2016
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Sherby Miller
Arturo J. Mota
ShawnTe Raines
Eric R. Sawchuk
Angela D. Walker

Staff

Nancy Adams
Janet Arrieta
Nancy Colucci
Katherine Krych
Lisa Loster
Jesse D. Rosas

Guests

Alex Campbell
Joseph Vasilevski

Attorney: James Vasselli

*Denotes absent

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary Miller called the roll. The following Commissioners represented a Quorum:

Michelle DeLaRosa
Sherby Miller
Arturo J. Mota
ShawnTe Raines

Eric R. Sawchuk
Angela D. Walker
Michael A. Corrigan

MINUTES

President Corrigan asked for a motion to approve the minutes from the Public Hearing Board meeting, May 18, 2016 . Treasurer Mota moved to approve the minutes as presented. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Abstain
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President Corrigan asked for a motion to approve the minutes from the Board meeting of May 18, 2016. Vice President Sawchuk moved to approve the minutes as presented. Secretary Miller seconded the motion.
The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Abstain
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

PRESIDENT'S REPORT

President Corrigan gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts and was getting good utilization.

President Corrigan announced the Nominating Committee's Officer Candidates for the FY16-17;
Michael A. Corrigan – President, ShawnTe Raines – Vice President
Michelle De La Rosa – Secretary, Arturo J. Mota – Treasurer

President Corrigan asked for a motion to approve the nominated Officers for FY16-17. Vice President Sawchuk moved to approve the nominated Officers for FY16-17 as presented. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

TREASURER'S REPORT

Treasurer Mota presented the Financial Status for May 2016. President Corrigan asked for a motion to approve the Financial Status for May 2016. Vice President Sawchuk so moved. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the payment of Bills & Disbursements for May 2016. President Corrigan asked for a motion to approve the payment of Bills & Disbursements for May 2016. Treasurer Mota so moved. Secretary Miller seconded the motion.
The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President discussed the Budget Transfers for FY15-16 with Executive Director Rosas. The President asked for a motion to approve the Budget Transfers for FY15-16. Treasurer Mota so moved. Vice President Sawchuk seconded the motion.
The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President Corrigan asked Attorney Vasselli for his comments about the Prevailing Wage Ordinance. Attorney Vasselli remarked that the Commission, like most Illinois public bodies, is required to make a determination in June of each year as Illinois normally issues revised prevailing wage rates each year. However, due to the state budget crisis, IDOL has not issued any revised prevailing wage rates since July of 2015. Even though the rates remain the same in 2016, the Commission is still required to make a determination.
President Corrigan asked for a motion to adopt the Prevailing Wage Ordinance for 2016. Vice President Sawchuk moved to adopt the Prevailing Wage Ordinance for 2016 as presented. Commissioner Raines seconded the motion.
The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Commissioner Walker received an emergency message and excused herself from the meeting.

PRESENTATION

President Corrigan invited guest speaker Alex Campbell to update the Board on the projection of the Commission’s Strategic Plan for the FY16-19.

Mr. Campbell cited the Commission’s fact-finding interviews with local service providers, community stakeholders, legislators, state association representatives as well as a number of the Mental Health Commission’s Board members. Their responses, goals and objectives served as a foundation for the Commission’s One and Three Year Strategic Plan. He added that technology will enhance agency communication and allow for more collaboration and the development of other funding resources.

NEW BUSINESS

After conferring with Attorney Vasselli, President Corrigan made the motion to consolidate and approve all items under **Item X**, sub-sections **A. Contractors Contracts FY16-17**, sub- items **1 through 5**. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President Corrigan made a motion to consolidate and approve all items under **ITEM X**, sub-section **B.**, sub-items **1 through 3**, the **Medicaid FY16-17 Contracts** up to, but not to exceed the contracted amount. Treasurer Mota seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President Corrigan discussed the Municipal League membership and its purpose. He asked for a motion to approve the Municipal League year's dues in the amount of \$425.00. Vice President Sawchuk moved to approve the payment of the Municipal League year's dues in the amount of \$425.00. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

CLOSED SESSION

President Corrigan moved to go to Closed Session at 7:00pm to discuss the Personnel Annual Review. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President Corrigan asked for a motion the Board to return to Open Session at 7:06pm. Secretary Miller so moved. Treasurer Mota seconded the motion.

The Board was polled

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Commissioner Raines announced the Board's agreement of a 3% increase in salary for all full-time personnel. Commissioner Raines moved to approve the 3% salary increase for all full-time personnel to be effective 07/01/16. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

ADJOURNMENT

President Corrigan stated that there was no other business and moved to adjourn the meeting at 7:08 pm. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried



Sherby Miller, Secretary

Nancy Colucci, Recorder