

**Proviso Township Mental Health Commission  
Meeting Minutes – June 21, 2017  
4565 Harrison Street  
Hillside, IL 60162**

Present

Michael A. Corrigan  
Michelle De La Rosa  
Chloé G. Pedersen  
ShawnTe Raines  
Eric R. Sawchuk  
Orlando Velasquez  
\*Angela D. Walker

Staff

Nancy Adams  
Nancy Colucci  
Kate Krych  
Lisa Loster  
Jesse D. Rosas

Guests

Danielle Bagus  
Jill Dolan  
Kate Minella  
Jodie Segal  
Joseph Vasilevski  
Lorenzo Webber

Attorney: Jessica Fese

\*Denotes absent

President Corrigan called the meeting to order at 6:34 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle DeLaRosa  
Chloé G. Pedersen  
ShawnTe Raines

Eric R. Sawchuk  
Orlando Velasquez  
Michael A. Corrigan

\*Denotes absent

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the May 17, 2017 Public Hearing. Treasurer Sawchuk moved to approve the minutes as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Abstain	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

June 21, 2017

President Corrigan asked for a motion to approve the minutes from the May 2017 Board meeting. Treasurer Sawchuk moved to approve the minutes as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Abstain	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**PRESENTATION**

President Corrigan introduced Jodie Segal, Director of Education for Elyssa’s Mission to the Board. Ms. Segal informed that Elyssa’s Mission is a proactive and supportive suicide prevention mission aimed at the middle school-aged population. Elyssa’s Mission is currently partnering with 130 schools.

**PRESIDENT’S REPORT**

President Corrigan gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts and was getting good utilization.

President Corrigan announced the Nominating Committee’s recommendation to keep the same officers in place for FY17-18: Michael A. Corrigan – President, ShawnTe Raines- Vice President, Michelle DeLaRosa –Secretary and Eric R. Sawchuk- Treasurer.

President Corrigan asked for a motion to approve the Nominating Committee’s recommendation for the FY17-18 Officers as presented. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**TREASURER'S REPORT**

The President called for the Financial Status of May 2017 to be presented. Treasurer Sawchuk presented the Financial Status report for May 2017. President Corrigan moved to accept the Financial Status report for May 2017. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Bills & Disbursements for the month of May 2017. President Corrigan asked for a motion to approve the Bills & Disbursements for May 2017. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The President reviewed the Budget Transfers for FY 16-17 and requested a motion for approval. Vice President Raines moved to approve the Budget Transfers for FY 16-17 as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**ATTORNEY'S REPORT**

Attorney Fese recommended adopting the Ordinance for the Prevailing Rates of Wages for the construction of public works projects for the Proviso Township Mental Health Commission, County of Cook, State of Illinois.

President Corrigan asked for a motion to adopt the ordinance. Commissioner Pedersen moved to adopt the Prevailing Wage Ordinance for 2017 as presented. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director announced that the HIPPA Compliance & Documentation training was completed by the entire staff.

Executive Director Rosas informed that the new Domestic Violence state law requiring training for Domestic Violence prevention becomes effective September 2018.

Executive Director Rosas explained that funds returned by agencies were primarily due to audits, non-compliance, staff lay-offs and non-use.

**OLD BUSINESS**

The Executive Director announced that PTMHC had given Pilsen Wellness Center a Business Associate Agreement (BAA) and a "Zero Dollar" contract for its review.

**NEW BUSINESS**

President Corrigan suggested a One-Motion approval vote for a 3% increase for the following FY17-18 Vendor Contracts: Precision Repair, Thomas Thayer, and Joseph Vasilevski.

Commissioner Pedersen so moved. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan moved to approve the One-Motion vote for Rollover FY17-18 Vendor Contracts for Mack Communications, Thomas J. Walsh Consulting and GW& Associates. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan moved to approve the Medicaid FY17-18 Contract for the Livingston 708 Board. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The President asked for a motion to approve the Proviso Municipal League Membership annual dues in the amount of \$425.00. Treasurer Sawchuk so moved. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The President asked for a motion to move into Closed Session at 7:10pm for the Personnel Annual Review to discuss staff evaluation and compensation. Treasurer Sawchuk so moved. Commissioner Pedersen seconded the motion.  
The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan moved to call Closed Session to order. Treasurer Sawchuk seconded the motion.  
The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan moved to adjourn Closed Session at 7:23pm. Treasurer Sawchuk seconded the motion.  
The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan asked for a motion to reconvene the regular meeting at 7:24pm. Commissioner Pedersen so moved. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan made a motion to approve a 3% salary increase for PTMHC personnel effective July 1, 2017. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

### ADJOURNMENT

President Corrigan stated that there was no other business and asked for a motion to adjourn the meeting at 7:27 pm. Vice President Raines so moved. President Corrigan seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

  
Michelle DeLaRosa, Secretary

Nancy Colucci, Recorder