

**Proviso Township Mental Health Commission
Meeting Minutes –June 20, 2018
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
*Michelle De La Rosa
*Chloé G. Pedersen
ShawnTe Raines
*Eric R. Sawchuk
Orlando Velasquez
Angela D. Walker

Staff

Nancy Adams
Nancy Colucci
Kate Krych
Lisa Loster
Jesse Rosas

Guests

Marquita L. Trotter
Joseph Vasilevski

Attorney: James Vasselli

*Denotes absent

President Corrigan called the meeting to order at 6:30 p.m.

In the absence of Secretary De La Rosa, President Corrigan moved to appoint Commissioner Velasquez as Secretary Pro-tem. Commissioner Walker seconded the motion.
The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

The Pledge of Allegiance was recited.

Secretary Pro-tem called the roll. The following Commissioners represented a Quorum:

Michael Corrigan
ShawnTe Raines

Orlando Velasquez
Angela D. Walker

MINUTES

President Corrigan asked for a motion to approve the minutes from the May 16, 2018 Public Hearing Board meeting. Vice President Raines moved to approve the minutes as presented. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

President Corrigan asked for a motion to approve the minutes from the May 16, 2018 Board meeting. Vice President Raines moved to approve the minutes as presented. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

PRESIDENT’S REPORT

President Corrigan gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts and was getting good utilization for April 2018.

President Corrigan announced the nominations for the FY18-19 Officers: President, Michael A. Corrigan, Vice President, ShawnTe Raines, Secretary, Michelle De La Rosa and Treasurer, Eric R. Sawchuk. President Corrigan moved to accept the nominated officers for FY18-19. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

TREASURER'S REPORT

The Financial Status report for May 2018 was presented. President Corrigan moved to accept the Financial Status report for May 2018. Vice President Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

The Receipts & Disbursements for the month of May 2018 was presented. President Corrigan made a motion to approve the Receipts & Disbursements for May 2018. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

ATTORNEY'S REPORT

Attorney Vasselli introduced Attorney Marquita L. Trotter who informed the Board about the Prevailing Wage Ordinance. Attorney Vasselli recommended adopting the 2018 Prevailing Wage Ordinance for the construction of Public Works projects for the Proviso Township Mental Health Commission, County of Cook, State of Illinois.

President Corrigan asked for a motion to adopt the ordinance. Vice President Raines moved to adopt the 2018 Prevailing Wage Ordinance for the construction of Public Works projects for the Proviso Township Mental Health Commission, County of Cook, State of Illinois. Commissioner Walker seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

EXECUTIVE DIRECTOR’S REPORT

The Executive Director informed that the Memorandum of Understanding (MOU) for the YMCA had been given to Attorney Lakhani for review. The attorney made some changes and another meeting with the YMCA is scheduled for July 6, 2018.

Executive Director Rosas updated the Board on the Memorandum of Understanding (MOU) for the FNBC Bank stating the Commission planned to meet with FNBC July 1, 2018 to outline the project.

The Executive Director announced that the Commission had contracted with the Access One Corporation to update the current phone system. He informed the Commission had decided on a lease agreement and the equipment would be operational by the end of the summer.

Executive Director Rosas informed that the Commission had installed a TTY phone to afford access for the hearing impaired.

NEW BUSINESS

The Executive Director recommended the Board’s approval for Vendor Contracts of the following vendors: Joseph Vasilevski, Thomas Thayer, Precision Repair, Mack Communications, Thomas Walsh, GW & Associates, and Lorenzo Webber as presented. President Corrigan asked for a motion to approve the six 12 month vendor contracts and the new contractor’s 6 month contract for Lorenzo Webber. Vice President Raines made the motion to approve the six 12 month vendor contracts and the new contractor’s 6 month contract for Lorenzo Webber as presented. President Corrigan seconded the motion as presented. The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

President Corrigan talked about the Municipal League and cited the July 12, 2018 dinner event invitation which was included in each Board Commissioner's folder. The President then asked for a motion to approve the annual Municipal League dues in the amount of \$425.00 for the calendar year May 1, 2018 through April 30, 2019. Commissioner Walker moved to approve the annual Municipal League dues in the amount of \$425.00 for the calendar year May 1, 2018 through April 30, 2019. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Absent	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

Commissioner Pedersen joined the Board meeting at 6:50 pm

CLOSED SESSION

President Corrigan moved to adjourn for Closed Session at 6:50pm to discuss the personnel annual review. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

President Corrigan moved to return to Open Session at 7:17pm. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

President Corrigan made a motion to approve the Board's agreement of a 3.5% salary increase for PTMHC personnel effective July 1, 2018. Commissioner Pedersen seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried

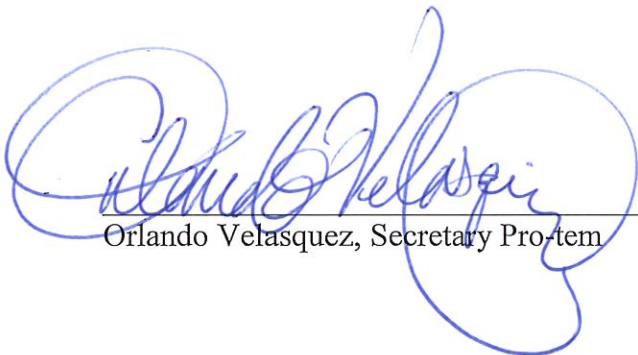
ADJOURNMENT

President Corrigan stated that there was no other business and called for a motion to adjourn the meeting at 7: 20 pm. Vice President Raines so moved. Commissioner Pedersen seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Absent		

Motion Carried



Orlando Velasquez, Secretary Pro-tem

Nancy Colucci, Recorder