

**Proviso Township Mental Health Commission  
Meeting Minutes –June 19, 2019  
4565 Harrison Street  
Hillside, IL 60162**

Present

Michael A. Corrigan  
Michelle De La Rosa  
Cedric D. Giles  
ShawnTe Raines  
Eric R. Sawchuk  
Orlando Velasquez  
Angela D. Walker

Staff

Nancy Colucci  
Kate Krych  
Lisa Loster  
Jesse Rosas

Guests

Jill Dolan  
Joseph Vasilevski

Attorney: Mike Muthleb

\*Denotes absent

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary DeLaRosa called the roll. The following Commissioners represented a Quorum:

Michael Corrigan  
Michelle DeLaRosa  
Cedric D. Giles  
ShawnTe Raines

Eric R. Sawchuk  
Orlando Velasquez  
Angela D. Walker

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the May 15, 2019 Public Hearing Board meeting. Treasurer Sawchuk moved to approve the minutes as presented. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan asked for a motion to approve the minutes from the May 15, 2019 Board meeting. Vice President Raines moved to approve the minutes as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

#### **PRESIDENT'S REPORT**

President Corrigan gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts and was getting good utilization for the month through September 2018 up to March 2019.

President Corrigan announced the nominations for the FY19-20 Officers: President, Michael A. Corrigan, Vice President, ShawnTe Raines, Secretary, Michelle De La Rosa and Treasurer, Eric R. Sawchuk. President Corrigan moved to accept the nominated officers for FY19-20. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**TREASURER'S REPORT**

The Financial Status report for May 2019 was presented. President Corrigan moved to accept the Financial Status report for May 2019. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The Receipts & Disbursements for the month of May 2019 was presented. President Corrigan made a motion to approve the Receipts & Disbursements for May 2019. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**ATTORNEY’S REPORT**

Attorney Mike Muthleb informed the Board about the Prevailing Wage Ordinance. Attorney Muthleb stated that a vote was no longer required to adopt the Prevailing Wage Ordinance for the construction of Public Works projects for the Proviso Township Mental Health Commission, County of Cook, State of Illinois. Attorney Muthleb also stated that despite the Commission no longer being required to adopt an annual Prevailing Wage Ordinance, the Commission must continue to comply with the Prevailing Wage Act.

**NEW BUSINESS**

The Executive Director recommended the Board’s approval for the FY19-20 Vendor Contracts of the following vendors: Thomas Thayer, Precision Repair, Mack Communications, Thomas Walsh and GW & Associates as presented. Executive Director Rosas informed that GW& Associates had a slight increase.

Commissioner Walker inquired if the services Mack Communications provided also supported the agencies funded by the Commission. Executive Director Rosas stated their services extended to all agencies within the Commission.

Commissioner Velasquez inquired as to the service supplied by the Precision Repair vendor. The Executive Director explained that Precision Repair was the Commission’s I.T. service, responsible for monitoring internet maintenance and security.

President Corrigan asked for a motion to approve the 12 month vendor contracts as presented in a one-motion vote. Treasurer Sawchuk made the motion to approve the 12 month vendor contracts as presented. Commissioner Giles seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan asked the Executive Director to speak about the Pillars funding application. The Executive Director explained that the request for an amount of \$70,000.00 was to support a 12 month school based Mental Health therapist program for the Brookfield-LaGrange Park School District 95. However, the Executive Director requested a motion to table the request until certain parameters are better defined. The program would be in addition to the counseling services already in-place at the school. Vice President Raines raised the issue of the relationship... if the therapist would be considered an employee or as a contractor, also that the Commission would be open to similar requests from all of the Proviso school districts. Treasurer Sawchuk suggested looking at a rate for 9 months and Commissioner Giles added that summer school would have to be considered.

Treasurer Sawchuk agreed that the Board needed more information and should table the discussion until additional information is available. Present Corrigan asked for a motion to approve tabling the Pillars funding application request for an amount of \$70,000.00 to support a 12 month school based Mental Health therapist program for the Brookfield-LaGrange Park School District 95. Treasurer Sawchuk moved to table the Pillars funding application request for an amount of \$70,000.00 to support a 12 month school based Mental Health therapist program for the Brookfield-LaGrange Park School District 95, pending additional information, until the September 2019 Board meeting. Vice President Raines seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The President then asked for a motion to approve the annual Municipal League dues in the amount of \$425.00 for the calendar year May 1, 2019 through April 30, 2020. Commissioner Walker moved to approve the annual Municipal League dues in the amount of \$425.00 for the calendar year May 1, 2019 through April 30, 2020. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**CLOSED SESSION**

President Corrigan moved to adjourn for Closed Session at 6:55pm to discuss the personnel annual review and new staff for Community Liaison—Joseph Vasilevski. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan moved to reconvene to Open Session at 6:59pm. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michael Corrigan	Eric R. Sawchuk
Michelle DeLaRosa	Orlando Velasquez
Cedric D. Giles	Angela D. Walker
ShawnTe Raines	

President Corrigan moved for an approval vote for a 3% salary increase for PTMHC personnel effective July 1, 2019. Commissioner Walker seconded the motion.  
The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan moved to approve the new staff position of Community Liaison for Joseph Vasilevski in an amount not to exceed \$24,480.00 and total hours not to exceed 576 hours annually, effective July 1, 2019. Commissioner Walker seconded the motion.  
The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried


**ADJOURNMENT**

President Corrigan stated that there was no other business and called for a motion to adjourn the meeting at 7:01pm. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

  
Michelle DeLaRosa, Secretary

Nancy Colucci, Recorder