

**Proviso Township Mental Health Commission
Meeting Minutes –March 19, 2014
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Sherby Miller
Arturo J. Mota
ShawnTe Raines
Eric R. Sawchuk
Angela D. Walker

Staff

Nancy Adams
Janet Arrieta
Nancy Colucci
Lisa Loster
Jesse D. Rosas

Guests

Marcy Jensen
James Kales
Joseph Vasilevski

Attorney: Amber Munday

*Denotes absent

President Corrigan presided and called the meeting to order at 6:35 p.m.

The Pledge of Allegiance was recited.

Secretary Miller called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa	Eric R. Sawchuk
Sherby Miller	Angela D. Walker
Arturo J. Mota	Michael A. Corrigan
Shawnte Raines	

MINUTES

President Corrigan asked for a motion to approve the minutes from the February 19, 2014 Board meeting. Treasurer Mota moved to approve the minutes as presented. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Abstain
Sherby Miller	Abstain	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Abstain		

Motion Carried

PRESENTATION

James Kales of Aspire thanked the Commission for their support and gave a report on the success of Aspire’s Gala event. He also thanked Mack Communications for their video production of Aspire’s Career Link partnership with Office Max for their creation of a simulated warehouse environment specially developed to train young adults with disabilities to enter the working community. He informed that Chicago channel WTTW filmed (4) of Aspire’s successful candidates who had been placed at the Office Max distribution center in Itasca. President Corrigan commended Executive Directors Rosas & Kales on their impressive collaboration.

TREASURER’S REPORT

Treasurer Mota presented the Financial Status report for February 2014. President Corrigan asked for a motion to accept the Financial Status report as presented for February 2014. Secretary Miller moved to accept the Financial Status as presented. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of February 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for February 2014. Vice President Sawchuk so moved. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Finance Director Nancy Adams reviewed staff's proposed FY14-15 Appropriation. She also informed the Board that once approved, the tentative appropriation would be available for public inspection for the mandatory 30 days prior to the Public Hearing to be held immediately before our scheduled May 2014 Board meeting. Final action on the FY14-15 Appropriation will take place at that Board meeting.

President Corrigan asked for a motion to approve the tentative Appropriation for FY14-15 in the amount of \$4,519,500.00. Treasurer Mota so moved. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas gave an update on the Coast2Coast Rx Program year to date savings of 53%. He informed that the Commission has been very instrumental in distributing the prescription cards.

The Executive Director gave an update on the Loyola ACE contract. He cited that Loyola and Proviso had assumed the responsibility for coordinating all the additional Townships behavioral health care: Lyons, Oak Lawn, Cicero, Berwyn, Oak Park, and River Forest.

Executive Director Rosas asked Lisa Loster, Director of Grants and Office Administrator Janet Arrieta to report on the IPC update. Janet Arrieta was responsible for coordinating assistors and registration for the Get Covered Illinois Affordable Care and has increased the registration centers to include all Cook County elementary schools in district 89.

Lisa Loster reported that at the half way point though the 3rd quarter for the FY of the IPC Grant, which ends on 04/04/14, the amount of \$156,924.36 had been spent for the 1st & 2nd quarters and had been reimbursed from the state.

The Executive Director, reporting on the housing update, stated the NSP Pro forma was submitted for the Veterans home. However, to date, the Commission hadn't received a response.

Executive Director Rosas reminded the Board of the RTS Agreement, a reporting system to bill Medicaid. The Commission created the system and is the sole proprietor; therefore all other 708 boards must pay a fee to use our system.

NEW BUSINESS

Executive Director Rosas requested the Board's approval to renew the contract with Joseph Vasilevski, Director of Advancement, for FY14-15 with a 2% increase. Commissioner Raines moved to approve the renewal of the contract for Joseph Vasilevski, Director of Advancement for FY14-15 with a 2% increase. Vice President Sawchuk seconded the motion as presented. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

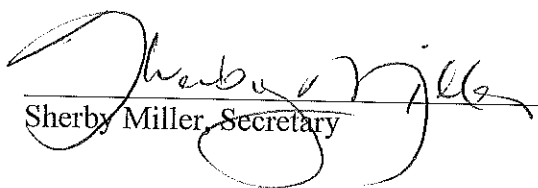
Motion Carried

ADJOURNMENT

President Corrigan stated that there was no other business, and therefore called for a motion to adjourn at 7:10 pm. Vice President Sawchuk so moved. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried


Sherby Miller, Secretary

Nancy Colucci, Recorder