

**Proviso Township Mental Health Commission
Meeting Minutes –March 21, 2018
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Chloé G. Pedersen
*ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez
Angela D. Walker

Staff

Nancy Adams
Nancy Colucci
Kate Krych
Lisa Loster
Jesse Rosas

Guests

Joseph Vasilevski
Lorenzo Webber

Attorney: James Vasselli

*Denotes absent

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary DeLaRosa called the roll. The following Commissioners represented a Quorum:

Michael Corrigan
Michelle DeLaRosa
Chloé G. Pedersen

Eric R. Sawchuk
Orlando Velasquez
Angela Walker

MINUTES

President Corrigan asked for a motion to approve the minutes from the February 21, 2018 Board meeting. Treasurer Sawchuk moved to approve the minutes as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Abstain	Angela D. Walker	Abstain
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

PRESIDENT’S REPORT

President Corrigan gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts and was getting good utilization.

TREASURER’S REPORT

Treasurer Sawchuk presented the Financial Status report for February 2018. President Corrigan asked for a motion to accept the Financial Status report for February 2018. Treasurer Sawchuk moved to accept the Financial Status report for February 2018. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of February 2018. President Corrigan asked for a motion to approve the Disbursements for February 2018. Commissioner Pedersen so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan reviewed the Tentative Appropriation for FY18-19, noting the proposed amount was unchanged from the current year’s appropriation. The President then moved to approve the Tentative Appropriation for FY18-19 in the amount of \$4,115,600.00.

Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ATTORNEY'S REPORT

Attorney Vasselli had no report for the meeting.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director spoke about the organization quarterly reports citing that the PLCCA was continuing to struggle with compliance issues. He asked Kate Krych, the Director of Compliance to elaborate on the issues she was noting in her audit for the quarter. She reported documentation was either not updated or completely missing, and was unable to verify billing under the circumstances. Commissioner Pedersen remarked that the Commission had forewarned the PLCCA about their compliance issues and asked what steps the Commission was preparing to take to address their non-compliance. The Executive Director stated that the Early Childhood programs would be terminated this year because the State is picking up those programs. His concern was that the PLCCA was the only agency in the Maywood community however all their other programs would probably be phased out by next year as replacement agencies are put in place.

Executive Director Rosas reported the Managed Care Organization event was very successful. The high attendance indicated that the Commission is going in the right direction re-doing its system to collect 50% on every dollar billed.

NEW BUSINESS

The Executive Director related information about the Assurance Insurance renewal.

President Corrigan noted the small 0.6% increase and asked for a motion to approve the Assurance Insurance renewal. Commissioner Pedersen so moved. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas discussed the SAMHSA Grant that was discussed at the February Board meeting. He reiterated the per annum amount was \$541,350.00 for a (5) year period with no matching funds required. He explained the Commission would act as the lead and fiscal agent and cited that Chicago and its surrounding areas were reported to be a national hot-spot for the Opioid crisis, possibly giving the Commission an advantage to be awarded the grant. He asked the Board for approval to apply for the SAMHSA Grant.

President Corrigan so moved. Commissioner Pedersen seconded the motion.
The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas informed the Board the SAMHSA Grant was a federal grant, and emphasized the necessity for a professional grant writer. The Executive Director elaborated on the Strategic Project Management (SPM) proposal. He explained that he had queried SPM's experience and expertise, furthermore was satisfied with the credentials. He recommended the Board's approval to contract the SPM Grant writer for an amount not to exceed \$7,000.00.

President Corrigan moved to approve the SPM Grant writer for an amount not to exceed \$7,000.00. Treasurer Sawchuk seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ADJOURNMENT

President Corrigan stated that there was no other business and called for a motion to adjourn the meeting at 7:01 pm. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Absent	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried



Michelle DeLaRosa, Secretary

Nancy Colucci, Recorder