

**Proviso Township Mental Health Commission  
Meeting Minutes –May 16, 2012  
4565 Harrison Street  
Hillside, IL 60162**

**Present**

Michael A. Corrigan  
Michael M. Chvatal  
\*Michelle De La Rosa  
\*Sherby Miller  
Arturo J. Mota  
Kathy M. Ryan  
Eric R. Sawchuk

**Staff**

Nancy Adams  
Nancy Colucci  
Katherine Krych  
Lisa Loster  
Jesse Rosas

**Guests**

Attorney: James Vasselli

\*Denotes absent

President Corrigan presided and called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

The Secretary called the roll. The following Commissioners represented a Quorum:

Michael M. Chvatal  
Arturo J. Mota  
Kathy M. Ryan

Eric R. Sawchuk  
Michael A. Corrigan

**MINUTES**

President Corrigan moved to approve the minutes from the March 21, 2012 Meeting. Treasurer Chvatal seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Abstain
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

**PRESIDENT'S REPORT**

President Corrigan asked for a motion to approve Commissioners Mota, Sawchuk and Corrigan as the nominating Committee for FY12-13 officers. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

**TREASURER'S REPORT**

President Corrigan asked for a motion to accept the Financial Status for March 2012.

Secretary Sawchuk moved to accept the Financial Status for March 2012. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

President Corrigan asked for a motion to approve the payment of Bills & Disbursements for March 2012. Vice President Mota moved to approve the payment of Bills & Disbursements for March 2012 as presented. Commissioner Ryan seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried.

President Corrigan asked for a motion to accept the Financial Status for April 2012. Secretary Sawchuk moved to accept the Financial Status for April 2012. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

President Corrigan asked for a motion to approve the payment of Bills & Disbursements for April 2012. Commissioner Ryan moved to approve the payment of Bills & Disbursements for April 2012. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

President Corrigan asked for a motion to adopt the Budget & Appropriation Ordinance for FY12-13 as presented. Commissioner Mota moved to adopt the Budget & Appropriation Ordinance for FY12-13 in the amount of \$6,729,000.00 as presented. Secretary Sawchuk seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas reported that after a nationwide search, Ann Schreiner was appointed the new CEO for Pillars.

Executive Director Rosas spoke about the Oak Park Mental Health Board Local Funds Initiative. He stated that new 3 month contract would end in June and be renewed again on July 1, 2012 which would bring them into accord with the Commission's fiscal calendar year.

The Executive Director gave the Board an update on the NSP and informed them of the Ground Breaking Ceremony which took place on May 14, 2012 at the home located at 1630 N. 16<sup>th</sup> Avenue in Melrose Park. Vice President Mota added that Monday's photo shoot and groundbreaking ceremony event included Jesse Rosas, NSP coordinators Katherine Krych and Gloria Orozco, and Lisa Loster who did a lot of work on the NSP grant. The Vice President related that it was an exciting, heartwarming event with the families present and gave the families an opportunity to meet the people responsible for making the dream of owning a home possible.

Executive Director Rosas reported on the Care Trak update stating that LaGrange had decided to step away from the program citing concerns for liability.

**OLD BUSINESS**

President Corrigan discussed the concept of hiring a Public Relations firm that had previously been brought to the Board. He invited Commissioners Mota and Sawchuk as well as the Board's attorney, James Vasselli to join him in forming a sub-committee for the purpose of deciding if a PR firm was needed and if so, to jointly decide which firm to engage. Each agreed to the appointment. The Executive Director would assist in the process and promised a small draft of the Commission's needs to serve as a guideline for the sub-committee as well as giving the PR firms a baseline for their services.

President Corrigan moved to approve the appointment of the sub-committee. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

**NEW BUSINESS**

The Executive Director discussed the Lobbyist contract and reported that it had ended in April. He stated that Lobbyist Thomas J. Walsh had been useful with a few bills that would have impact on mental health.

President Corrigan asked for a motion to renew the Lobbyist contract for 1 year. Secretary Sawchuk moved to renew the contract with Thomas J. Walsh Consulting for 1 year with the monthly fee remaining the same at \$1,725.00. President Corrigan seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

The Executive Director explained that the West Suburban Senior Services (WSSS) request for support in the amount of \$5,000.00 was needed to upgrade their media station. President Corrigan asked for a motion to approve the request. Secretary Sawchuk moved to approve the West Suburban Senior Services request not to exceed \$5,000.00. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

Executive Director Rosas informed the Board of the Helping Hands request for support in the amount of \$5,000.00 to support their fundraiser. President Corrigan asked for a motion to approve the request. Vice President Mota moved to approve the Helping Hands request not to exceed \$5,000.00. Secretary Sawchuk seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

Executive Director Rosas informed the Board of the ProCare request for support. He cited that their April Health Fair was so successful, that they've decided to hold another in August before the start of the new school year. Vice President Mota added that at least 1,000 people attended the April Health Fair and expressed a definite need in the community. President Corrigan recognized Vice President Mota for the time and effort he has committed to the Health Fair. President Corrigan moved to approve the ProCare request for support in the amount of \$7,000.00. Secretary Sawchuk seconded the motion to approve the ProCare request for funds not to exceed \$7,000.00.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

Executive Director Rosas discussed the Triton request for support and recommended that the Commission participate in their golf outing event in the amount not to exceed \$1,000.00. President Corrigan expressed his interest to attend the outing and moved to approve the Triton request for funding in the amount not to exceed \$1,000.00. Vice President Mota seconded the motion.

The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

**ADJOURNMENT**

President Corrigan asked for a motion to adjourn at 7:10 p.m. Secretary Sawchuk moved to adjourn the meeting. Vice President Mota seconded the motion. The Board was polled:

Michael M. Chvatal	Aye	Kathy M. Ryan	Aye
Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Absent	Michael A. Corrigan	Aye
Arturo J. Mota	Aye		

Motion Carried

  
Eric R. Sawchuk, Secretary

Nancy Colucci  
Recorder

