

**Proviso Township Mental Health Commission  
Meeting Minutes –May 15, 2013  
4565 Harrison Street  
Hillside, IL 60162**

**Present**

Michael A. Corrigan  
\*Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota  
Kathy M. Ryan  
Eric R. Sawchuk  
Angela D. Walker

**Staff**

Nancy Adams  
Nancy Colucci  
Lisa Loster  
Jesse D. Rosas

**Guests**

Dennis Colucci  
Janet Ogle

Attorney: James Vasselli

\*Denotes absent

President Corrigan presided and called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary Miller called the roll. The following Commissioners represented a Quorum:

Sherby Miller  
Arturo J. Mota  
Kathy M. Ryan

Eric R. Sawchuk  
Angela D. Walker  
Michael A. Corrigan

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the March 20, 2013 Board meeting. Treasurer Mota moved to approve the minutes as presented. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Abstain	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Abstain		

Motion Carried

**PRESIDENT'S REPORT**

President Corrigan appointed himself, Vice President Sawchuk and Treasurer Mota as the nominating committee to determine the FY13-14 officers slate for the June 19, 2013 meeting.

**TREASURER'S REPORT**

Treasurer Mota presented the Financial Status report for March 2013. President Corrigan asked for a motion to accept the Financial Status report for March 2013. Commissioner Ryan moved to accept the report as presented. Vice President Sawchuk seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of March, 2013. President Corrigan asked for a motion to approve the Bills & Disbursements for March, 2013. Treasurer Mota so moved. Secretary Miller seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

Treasurer Mota presented the Financial Status report for April, 2013. President Corrigan moved to accept the Financial Status report for April, 2013. Secretary Miller seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of April, 2013. President Corrigan asked for a motion to approve the Bills & Disbursements for April, 2013. Treasurer Mota so moved. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

President Corrigan asked the Board if there were any questions or comments on the Budget & Appropriation Ordinance. Commissioner Ryan commented that there was an error on page (2) in the list of Board of Commissioners, citing the retired Commissioner, Michael Chvatal was still on the list and the newly appointed Commissioner Angela D. Walker's name was missing. President Corrigan acknowledged the error and moved to add a friendly adjustment to the Appropriation FY13-14 for the change of Commissioner names and adopt the Appropriation for FY13-14. Vice President Sawchuk seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

#### **ATTORNEY'S REPORT**

Attorney Vasselli commended Financial Director Nancy Adams for her excellent work on the Budget & Appropriation Ordinance FY13-14.

Attorney Vasselli had no permanent statement regarding the contract resolution with the Chicago Rush Arena football franchise. However, he did commend Executive Director Rosas for his prompt call to action and for putting a good plan in place. Executive Director Rosas enlisted the PR Firm, Mack Communications to handle press releases. Furthermore, he explained that the financial miss-dealings, by the purported owner, with the funds that were allocated to their program would not alter the determination of Chicago Rush Arena football to meet their commitment, which the Executive Director had obtained in writing.

Attorney Vasselli and Executive Director Rosas were collaborating to put additional checks & balances in place.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas recommended a motion to move from section VIII, item A. BLUE CROSS/BLUE SHIELD INCREASE to section X, item I. President Corrigan asked for the motion. Vice President Sawchuk so moved. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

Executive Director Rosas cited the success and the statistics of the Prescription Cards for the reporting period of March, 2013. President Corrigan remarked that the current month totals were even higher for April, 2013.

**OLD BUSINESS**

President Corrigan asked for a motion to approve ratification of the Phone Poll taken on April 19, 2013, re: Changes to the Policy Manual. Vice President Sawchuk so moved. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

**NEW BUSINESS**

Executive Director Rosas recommended the renewal of the (1) year agreement with Thomas J. Walsh Consulting, LLC for the amount of \$20,700.00. President Corrigan asked for a motion. Vice President Sawchuk moved to renew a (1) year agreement with Thomas J. Walsh Consulting, LLC for the amount of \$20,700.00. President Corrigan seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

The Executive Director explained that the business agreement for the Letke & Company Certified Public Accounts and Consulting needed Board approval due to the firm's name change. President Corrigan asked for a motion. Secretary Miller moved to approve the business agreement with Letke & Company Certified Public Accounts and Consulting. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

Executive Director Rosas recommended the renewal of the (1) year agreement Mack Communications for the amount of \$60,000.00. President Corrigan asked for a motion. Vice President Sawchuk moved to approve the (1) year agreement Mack Communications for the amount of \$60,000.00. Secretary Miller seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

The Executive Director recommended changing the agreement with Streamline Healthcare Solutions from a retainer to an hourly program not to exceed \$125.00 per hour. President Corrigan moved to approve changing the agreement with Streamline Healthcare Solutions from a retainer to an hourly program not to exceed \$125.00 per hour. Treasurer Mota seconded the agreement.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

The Executive Director explained that the Proviso Public Partnership Not-For-Profit agreement was created due to the inventory of remaining properties left over from the Neighborhood Stabilization Project, and the need to take ownership of the properties necessitated the creation of this NFP. President Corrigan asked for a motion to approve the agreement. Vice President Sawchuk moved to approve the Proviso Public Partnership NFP agreement. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

Executive Director Rosas explained that a business agreement with the A Specialty Advocate Pharmacy (ASAP) due to the HIPAA information involved with their services of medical home deliveries and wellness checks. President Corrigan asked for a motion. Secretary Miller moved to approve the A Specialty Advocate Pharmacy (ASAP) (1) year agreement. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

The Executive Director recommended the renewal of the Precision Repair, Inc. agreement in an amount not to exceed \$14,592.00. President Corrigan asked for a motion. Vice President Sawchuk moved to approve the (1) year agreement with Precision Repair, Inc. in the amount not to exceed \$14, 592.00. Treasurer Mota seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

Executive Director Rosas explained that the administrative assistant would begin working a (4) day week in June, 2013, and recommended the hiring of a part-time employee at the rate of \$10.00 per hour, not to exceed 20 hours per week. President Corrigan asked for a motion to approve. Vice President Sawchuk moved to approve the hiring of a part-time employee at the rate of \$10.00 per hour, not to exceed 20 hours per week. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

President Corrigan discussed the price increase in the Blue Cross/Blue Shield health plan coverage rates. President Corrigan moved to approve the Blue Cross/Blue Shield health plan renewal. Secretary Miller seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

### **PUBLIC PARTICIPATION**

President Corrigan asked for comments from the public. There were no public comments, however Commissioner Mota spoke of how well received the Executive Director's recent televised interview was, reaching not just local populations, but as far out as Elgin and Indiana. He thanked Mr. Rosas for offering people a line of communication.

The Treasurer also cited the success of the April 27, 2013 Health Fair adding that the attendance this year was approximately 600 people.

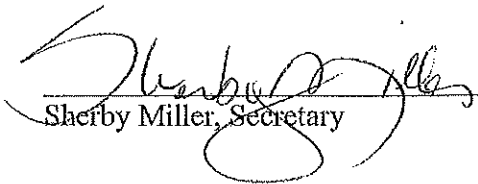
**ADJOURNMENT**

President Corrigan stated there being no other business, called for a motion to adjourn at 7:02pm. Vice President Sawchuk so moved. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
Kathy M. Ryan	Aye		

Motion Carried

  
Sherby Miller, Secretary

Nancy Colucci, Recorder