

**Proviso Township Mental Health Commission
Meeting Minutes –May 21, 2014
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
*Michelle De La Rosa
Sherby Miller
Arturo J. Mota
ShawnTe Raines
*Eric R. Sawchuk
Angela D. Walker

Staff

Nancy Adams
Janet Arrieta
Nancy Colucci
Lisa Loster
Jesse D. Rosas

Guests

Danielle Bagus
Marcy Jensen
Dan Kill
Kimberly Knake

Attorney: James Vasselli

*Denotes absent

President Corrigan presided and called the meeting to order at 6:31 p.m.

The Pledge of Allegiance was recited.

Secretary Miller called the roll. The following Commissioners represented a Quorum:

Sherby Miller
Arturo J. Mota
Shawnte Raines

Angela D. Walker
Michael A. Corrigan

MINUTES

President Corrigan asked for a motion to approve the minutes from the March 19, 2014 Board meeting. Treasurer Mota moved to approve the minutes as presented. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

PRESIDENT’S REPORT

President Corrigan informed the appointment of new FY14-15 officers would take place at the June 2014 Board Meeting and moved to appoint Commissioners Walker, Mota and himself to the nominating committee. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President Corrigan reported the Coast2Coast RX Program was now in its second year and doing very well.

President Corrigan welcomed Marcy Jensen from Mack Communications. She informed of Mack Communications’ plans for a video compilation featuring the relationship between the Proviso Township Mental Health Commission and eight of their funded agencies to highlight the services available to the Proviso community. The video will be posted on the PTMHC website, as well as distributing copies to upcoming events and media outlets, enabling the agencies to detail their services.

TREASURER’S REPORT

Treasurer Mota presented the Financial Status report for March 2014. President Corrigan asked for a motion to accept the Financial Status report as presented for March 2014. Secretary Miller moved to accept the Financial Status as presented. Commissioner Walker seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of March 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for March 2014. Treasurer Mota so moved. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Financial Status report for April 2014. President Corrigan asked for a motion to accept the Financial Status report as presented for April 2014. Secretary Miller moved to accept the Financial Status as presented. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of April 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for April 2014. Treasurer Mota so moved. Secretary Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Finance Director Nancy Adams informed the Board that publication for the inspection of the FY14-15 Appropriation for the mandatory 30 days prior to the Public Hearing had been completed.

President Corrigan moved to adopt the Appropriation for FY14-15 in the amount of \$4,519,500.00. Treasurer Mota seconded the motion.
The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

ATTORNEY'S REPORT

Attorney James Vasselli stated that there was nothing for closed session on the agenda.

The attorney noted that with endorsement and approval of the Executive Director, item **X - NEW BUSINESS**, sub-item I. FY14-15 Contracts, could be considered as one roll call vote with the exception, upon the attorney's request, that the PLCCA contract shall be extracted from the consent vote.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas reported that the Commission's legislative consultant was keeping a watch on the proposed \$22 million reduction in substance abuse funds.

The Executive Director gave an update on the Loyola ACE contract. He cited that the partnership with Loyola is working out well, with the Commission acting as the behavioral partner. He directed attention to the flyer for the ACE Network of Care event to be hosted by the Commission at the Township building on May 29, 2014, and extended an invitation to all.

NEW BUSINESS

Executive Director Rosas explained that as an ACE partner, Loyola required an Electronic Health Records (EHR) data exchange system and he recommended the Board's approval of the Streamline Smartcare proposed contract in the amount of \$169,235.00, with the payment of \$67,694.00 for the initial payment at contract signing. President Corrigan asked for a motion. Commissioner Raines moved to approve the Streamline Smartcare contract as presented. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

The Executive Director, reporting on the housing update, stated that The Illinois Housing Development Authority (IHDA) is prepared to give the Commission the funds for the properties, stipulating that the Commission takes ownership to build. The Commission would then turn the completed properties over to the Proviso Public Partnership and would receive administrative reimbursement as well. The Executive Director asked for the Board's approval. President Corrigan moved to approve the Illinois Housing Development Authority's (IHDA) property plan. Secretary Miller seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Executive Director Rosas recommended the approval of the RTS contracts with the Champaign, Livingston and Oak Park 708 Boards. President Corrigan moved to approve the contracts as presented. Secretary Miller seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

The Executive Director updated the Board on the Police Social Worker audit as a result of an incident in Forest Park. The Commission has given Presence Behavioral Health 1-year to comply with advised corrections or the program would be terminated. He asked the Board to approve granting the Presence Behavioral Health PSW program (1) year to comply with their action plan.

President Corrigan asked for a motion to approve. Commissioner Raines moved to grant the Presence Behavioral Health PSW program (1) year to comply with their action plan. President Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Executive Director Rosas commended Janet Arrieta for her accomplishments with In-Person Counselling (IPC). She was responsible for scheduling appointments with the assisters and for the community outreach programs. He recommended the Board's approval for a rollover 1-year IPC Grant.

President Corrigan asked for a motion to approve the IPC rollover Grant. Secretary Miller moved to approve a rollover 1-year Grant. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

The Executive Director spoke of the need for more Senior Services in the Township as a result of the West Suburban Senior Services agency being plagued with problems. He informed that the Aging Care Connections Agency had applied for a State Grant designed to reduce nursing home placements. The State requests collaboration between multiple partners, therefore Aging Care Connections approached the Commission to partner with them for their project. The Executive Director asked the Board to approve the Commission to move ahead with the Aging Care Connections Grant request.

President Corrigan asked for a motion. Commissioner Raines moved to approve the Commission to move ahead with the Aging Care Connections Grant request. Treasurer Mota seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Executive Director Rosas familiarized the Board with the Care Trak Search & Rescue System for resident elderly wanderers and special needs individuals. The Commission has placed this system into other Villages within the Township, and informed that a Bellwood resident had requested a Care Trak unit (bracelet). The Care Trak Monitoring System unit would be purchased for the Bellwood Police Department in the amount of \$5,000.00 and the cost of training the police would add an additional \$500.00 to the total cost. The Executive Director asked for the Board to approve bringing the Care Trak System into Bellwood.

President Corrigan moved to approve bringing the Care Trak System into Bellwood for the amount of \$5,500.00. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Executive Director Rosas touted the achievements of the NAMI Metro Suburban Affiliates and recommended the approval for their request for support in the amount of \$5,000.00 for the remainder of the fiscal year. President Corrigan asked for a motion to approve the NAMI request for support. Secretary Miller moved to approve NAMI's request for support in the amount of \$5,000.00 for the remainder of the fiscal year. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

The Executive Director recommended the Board's approval for all Agency FY14-15 contracts with the exception of the PLCCA Agency FY14-15 Contract. President Corrigan reminded the Board that Attorney Vasselli had previously noted to move as one roll call consent vote for all of the Agencies' contracts with the exception of the PLCCA contract. He asked for a motion to approve. Commissioner Walker moved to approve as one roll call consent vote for all of the Agencies' contracts with the exception of the PLCCA contract. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President Corrigan moved to approve the PLCCA FY-14-15 Contract in the amount of \$435,000. 00. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Abstain		

Motion Carried

Executive Director Rosas recommended the Board's approval for the Commission to partner with the Proviso Public Partnership to host the Second Annual Golf Outing. President Corrigan asked for a motion to approve. Secretary Miller moved to approve the partnering of the Commission and the PPP to host the Second Annual Golf Outing to be held on Thursday, August 21, 2014. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried


ADJOURNMENT

President Corrigan stated that there was no other business, and therefore called for a motion to adjourn at 7:15 pm. Treasurer Mota so moved. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Absent
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried



Sherby Miller, Secretary

Nancy Colucci, Recorder

