

**Proviso Township Mental Health Commission  
Public Hearing Meeting Minutes –May 20, 2015  
4565 Harrison Street  
Hillside, IL 60162**

**Present**

Michael A. Corrigan  
Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota  
ShawnTe Raines  
Eric R. Sawchuk  
\*Angela D. Walker

**Staff**

Nancy Adams  
Janet Arrieta  
Nancy Colucci  
Kate Krych  
Lisa Loster  
Jesse D. Rosas

**Guests**

Danielle Bagus  
Jill Dolan  
Marcy Jensen  
Kate Minella

Attorney: Kurt S. Asprooth

\*Denotes absent

President Corrigan presided and called the meeting to order at 6:19 p.m.

The Pledge of Allegiance was recited.

In the absence of Secretary Angela D. Walker, Commissioner Sherby Miller was acknowledged as Secretary Pro-tem.

Secretary Pro-tem Miller called the roll.

The following Commissioners represented a Quorum:

Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota

ShawnTe Raines  
Eric R. Sawchuk  
Michael A. Corrigan

President Corrigan greeted all and stated the purpose for a Public Hearing was to give the Public an opportunity to meet with the Commission for questions or comments regarding the proposed FY15-16 appropriation. There being no questions or comments from the Public, the President invited Commissioners to speak.

Vice President Sawchuk complimented Executive Director Rosas and the Commission staff for their excellent work.

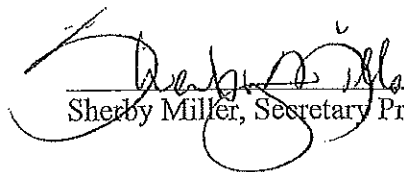
Treasurer Mota asked that the Executive Director, Jesse D. Rosas be recognized for receiving the Judy Baar Topinka Award. The State Senate and State House of Representatives also recognized him for his dedication and work he's done in the Proviso Community.

President Corrigan added his congratulations and commented that Executive Director Rosas was truly deserving of the award.

There being no other questions or comments, and with the approval of Attorney Asprooth for the meeting's duration time, President Corrigan called for a motion to adjourn at 6:25pm. Vice President Sawchuk so moved. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines			

Motion Carried

  
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Sherby Miller, Secretary Pro-tem

Nancy Colucci, Recorder

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**Staff**

Nancy Adams  
Janet Arrieta  
Nancy Colucci  
Kate Krych  
Lisa Loster  
Jesse D. Rosas

**Guests**

Danielle Bagus  
Jill Dolan  
Marcy Jensen  
Kate Minella

Attorney: Kurt S. Asprooth

\*Denotes absent

President Corrigan presided and called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

The President asked for a motion to appoint Commissioner Sherby Miller as Secretary Pro-tem. Vice President Sawchuk so moved. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Secretary Miller called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa	Shawnte Raines
Sherby Miller	Eric R. Sawchuk
Arturo J. Mota	Michael A. Corrigan

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the March 18, 2015 Board meeting. Vice President Sawchuk moved to approve the minutes as presented. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

**PRESENTATION**

Executive Director Rosas introduced Kate Minella, the Commission’s new Network Care Coordinator from TASC. President Corrigan welcomed Kate Minella to the Commission and acknowledged the other Network Care Coordinators from TASC who were also present; Danielle Bagus and Jill Dolan.

**PRESIDENT’S REPORT**

President Corrigan informed the appointment of new FY15-16 officers would take place at the June 2015 Board Meeting and moved to appoint Commissioners Sawchuk, Mota and himself to the nominating committee. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

President Corrigan reported the Coast2Coast RX Program had a slight uptick in March and was continuing to do very well.

President Corrigan commended Treasurer Mota, Executive Director Rosas, Joseph Vasilevski, Director of Advancement, and Janet Arrieta, Office Administrator for the PPP for their efforts and the overwhelming success of “Operation Care Package”. Treasurer Mota explained that they had reached out to the Proviso community, Libraries and School Districts and collected enough material donations to fill two vans as well as \$3,100.00 in cash. The folks at “Operation Care Package”, located in Manhattan, IL., were overjoyed with the donations. Treasurer Mota thanked everyone involved and hoped to do even better next year.

President Corrigan related the upcoming 50<sup>th</sup> Anniversary of the Commission would take place in 2016. He suggested a committee of volunteers come together to collaborate on ideas for the celebration. The President volunteered as well as Commissioners De La Rosa, Miller and Sawchuk.

**TREASURER'S REPORT**

Treasurer Mota presented the Financial Status report for March 2015. President Corrigan made a motion to accept the Financial Status report for March 2015 as presented. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of March 2015. President Corrigan asked for a motion to approve the Bills & Disbursements for March 2015.

Commissioner Miller so moved. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Financial Status report for April 2015. President Corrigan asked for a motion to accept the Financial Status report as presented for April 2015. Vice President Sawchuk moved to accept the Financial Status as presented. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of April 2015. President Corrigan asked for a motion to approve the Bills & Disbursements for April 2015. Treasurer Mota so moved. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Finance Director Nancy Adams informed the Board that publication for the inspection of the FY15-16 Appropriation for the mandatory 30 days prior to the Public Hearing had been completed.

President Corrigan asked for a motion to adopt the Appropriation for FY15-16 in the amount of \$4,356,200.00. Treasurer Mota moved to adopt the Appropriation for FY15-16 in the amount of \$4,356,200.00. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

The Executive Director stated the date for the golf outing had previously been agreed upon at the March 2015 Board Meeting. He requested the Board's approval to move forward with partnering with the Proviso Public Partnering (PPP) for the Golf Outing.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

**ATTORNEY'S REPORT**

Attorney Kurt S. Asprooth stated that there was nothing to report at this time.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas reported that the State's \$26 million dollar funding freeze was reversed by the Governor in May which was too late in coming for those that were already laid off and the programs that were closed would have to remain closed until 2016.

The Executive Director discussed the Prevention Program Review which was prepared at the request of Vice President Sawchuk and Commissioner Raines. He stated the revisions were made on non-essential services and/or those programs that did not necessarily fit our mission. Commissioner Miller inquired if the Commission had an opportunity to assess the effect on our agencies.

Executive Director Rosas cited the chart prepared by Lisa Loster, Director of Grants, which was provided to all Board members. He explained that through auditing the agencies the Commission was able to determine several inflated excesses and unused funds which will represent a reduction of \$115,000.00 in funding. The total reduction in funding for FY15-16 equals \$196,486.36.

Vice President Sawchuk commented that the reduction seemed based upon monies that were unused the prior year. Commissioner Miller asked if there were any new requests. The Executive Director replied that the Board voted at the March meeting not to accept new contracts for the next FY, therefore no new requests were being reviewed.

**NEW BUSINESS**

President Corrigan asked Attorney Asprooth if the Board could move as one roll call consent vote for all of the Agency contracts. The attorney agreed.

The Executive Director recommended the Board's approval for all Agency FY15-16 contracts as presented in the amount of \$3,263,711.00. The President asked for a motion to approve as one roll call consent vote for all of the Agency contracts. Treasurer Mota moved to approve as one roll call consent vote for all of the Agency FY15-16 contracts. Commissioner Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

Executive Director Rosas informed that the Commission's current insurance broker was relocating to another state and would be replaced by the Premier Insurance Agency. President Corrigan indicated that a vote was not required for the transition.

**ADJOURNMENT**

President Corrigan stated that there was no other business, and therefore called for a motion to adjourn at 7:11pm. Vice President Sawchuk so moved. Treasurer Mota seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Aye		

Motion Carried

  
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Sherby Miller, Secretary Pro-tem

Nancy Colucci, Recorder