

**Proviso Township Mental Health Commission  
Meeting Minutes –May 16, 2018  
4565 Harrison Street  
Hillside, IL 60162**

Present

Michael A. Corrigan  
Michelle De La Rosa  
Chloé G. Pedersen  
ShawnTe Raines  
Eric R. Sawchuk  
Orlando Velasquez  
\*Angela D. Walker

Staff

Nancy Adams  
Nancy Colucci  
Kate Krych  
Lisa Loster  
Jesse Rosas

Guests

Lorenzo Webber

Attorney: Mohammed J. Lakhani

\*Denotes absent

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary DeLaRosa called the roll. The following Commissioners represented a Quorum:

Michael Corrigan  
Michelle DeLaRosa  
Chloé G. Pedersen

ShawnTe Raines  
Eric R. Sawchuk  
Orlando Velasquez

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the March 21, 2018 Board meeting. Treasurer Sawchuk moved to approve the minutes as presented. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Abstain	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**PRESIDENT’S REPORT**

President Corrigan appointed himself, Secretary De La Rosa and Treasurer Sawchuk as the Nominating Committee for the FY18-19 officers.

President Corrigan gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts and was getting good utilization for February and March 2018.

**TREASURER’S REPORT**

Treasurer Sawchuk presented the Financial Status report for March 2018. President Corrigan moved to accept the Financial Status report for March 2018. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of March 2018. President Corrigan asked for a motion to approve the Receipts & Disbursements for March 2018. Vice President Raines so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Financial Status report for April 2018. President Corrigan asked for a motion to accept the Financial Status report for April 2018. Treasurer Sawchuk moved to accept the Financial Status report for April 2018. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of April 2018. President Corrigan asked for a motion to approve the Receipts & Disbursements for April 2018. Treasurer Sawchuk so moved. Commissioner Pedersen seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan reviewed the Tentative Appropriation for FY18-19. The President then moved to adopt the Appropriation for FY18-19 in the amount of \$4,115,600.00. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

**ATTORNEY’S REPORT**

Attorney Lakhani had no report for the meeting.

**EXECUTIVE DIRECTOR’S REPORT**

The Executive Director spoke of the inadequacy of the Commission’s analog phone system and the need for an upgrade due to the expansion of the Commission’s office staff including the PPP personnel and outside contractors. He informed that the Commission was in the process of acquiring phone system proposals to replace the current system including equipment and/or monthly service and noted the expense for service and equipment replacement was considerable. Executive Director Rosas asked for approval to change our monthly phone service and to spend up to \$8,000.00 to upgrade the current phone system equipment. Commissioner Pedersen asked if the Commission needed to obtain formal bids. President Corrigan remarked that it wasn’t necessary as long as the dollar amount was less than \$10,000.00.

President Corrigan moved to approve the change of the Commission’s monthly phone service and to spend up to \$8,000.00 for the purchase of upgraded phone system equipment.

Commissioner Pedersen seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas updated the Board on the Proviso Public Partnership’s Medicaid certification process, adding that the State Fire Marshall would be coming to inspect PPP’s compliance before certification would be completed.

The Executive Director announced the date for the PPP/ PTMHC Golf Outing was set for August 28, 2018.

Executive Director Rosas discussed the Strengthening Proviso Youth ( SPY) informal survey to address the needs for Proviso Youth. He announced that the Commission had been meeting with the YMCA and it was interested in coming into the Township and would prefer to locate in Bellwood.

**NEW BUSINESS**

The Executive Director spoke about the FY18-19 Agency contracts citing that the PLCCA was continuing to struggle with compliance issues. Commissioner Pedersen stated that these issues were discussed at the March meeting and the PLCCA continued to be non-compliant. Vice President Raines made a motion to delete PLCCA from the consensus vote on the FY18-19 Agency contracts. Treasurer Sawchuk seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Commissioner Pedersen's concern was that the PLCCA was the only agency of its kind in Maywood and asked if there was any action taken to replace its services to the community. The Executive Director stated that the Commission would divert clients to another agency such as Presence, until a replacement could be established.

President Corrigan asked for a motion to approve the amended list of FY18-19 Agency contracts. Vice President Raines moved to approve the amended version of FY18-19 Agency contracts presented in the amount of \$2,797,500.00. Commissioner Pedersen seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

President Corrigan asked for a motion to approve the PLCCA Contract for FY18-19 contingent upon compliance.

Vice President Raines moved to approve the PLCCA Contract for FY18-19 in the amount of \$165,000.00 contingent upon compliance. Commissioner Pedersen seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The Executive Director related that SPY was awaiting the approval and return of form 1023 from the Federal Government for its tax exempt status. He requested the Board's approval for the support of a SPY award not to exceed an annual amount of \$40,000.00, however not to execute the contract until after form 1023 is approved and received from the Federal Government.

President Corrigan made the motion to approve a SPY award not to exceed an annual amount of \$40,000.00 and not to execute the contract until form 1023 is approved and received from the Federal Government.

Commissioner Pedersen seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director discussed the new funding requests and said that although the Commission is beginning to see agencies stabilize after the State funding cut crisis, the Commission is still not prepared to accept new agencies.

President Corrigan asked for a motion not to accept new funding at this time. Treasurer Sawchuk moved not to accept new funding at this time. President Corrigan seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas re-stated the need for youth services in the Township and expressed the YMCA's interest in coming into the Township.

He requested Board approval to move ahead with the YMCA memorandum of understanding (MOU) pending legal approval. Commissioner Pedersen made the motion to approve the Executive Director's request to move ahead with the YMCA MOU pending legal approval. Vice President Raines seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas discussed the American Dream Project to re-habilitate foreclosures in the community making affordable housing available for minorities and low income families. He explained that this would also put these homes back on the tax ledgers and be a benefit to the Township. He shared that the 1<sup>st</sup> National Bank of LaGrange was very interested in the project. The Executive Director requested approval to move ahead with the MOU on the project. President Corrigan made the motion to approve proceeding with the MOU for the American Dream Project. Commissioner Pedersen seconded the motion as presented. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

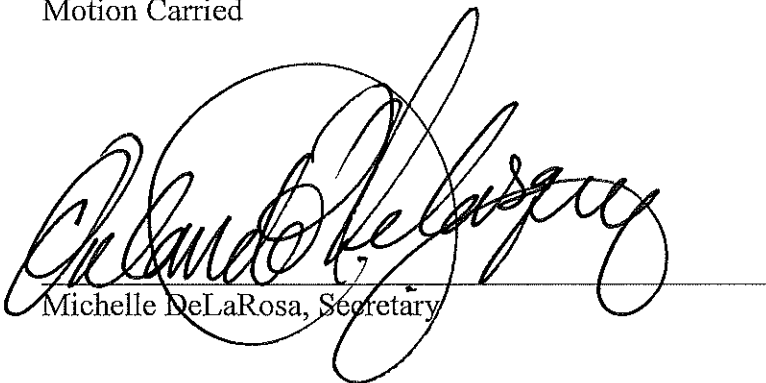
**ADJOURNMENT**

President Corrigan stated that there was no other business and called for a motion to adjourn the meeting at 7: 18 pm. Treasurer Sawchuk so moved. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Absent
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried



Michelle DeLaRosa, Secretary

Nancy Colucci, Recorder