

**Proviso Township Mental Health Commission  
Meeting Minutes –May 15, 2019  
4565 Harrison Street  
Hillside, IL 60162**

Present

\*Michael A. Corrigan  
Michelle De La Rosa  
\*Cedric D. Giles  
ShawnTe Raines  
Eric R. Sawchuk  
Orlando Velasquez  
\*\*Angela D. Walker

Staff

Nancy Colucci  
Lisa Loster  
Jesse D. Rosas

Guests

Attorney: Marquita Trotter

\*Denotes absent  
\*\*Arrived Late

Vice President Raines presided in the absence of President Corrigan and called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary DeLaRosa called the roll. The following Commissioners represented a Quorum:

Michelle DeLaRosa  
ShawnTe Raines

Eric R. Sawchuk  
Orlando Velasquez

Due to the absence of President Corrigan, Vice President Raines presided and called for a motion to approve her as the President Pro-tem. Treasurer Sawchuk moved to approve Vice President Raines as President Pro-tem. Commissioner Velasquez seconded the motion.  
The Board was polled.

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles Absent	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

Executive Director Rosas provided the Board with additional material for the PLCCA Legacy Sponsorship Proposal and asked for the Board to amend the agenda to include the Legacy Proposal as Item “D” under the New Business session and also to rename Item “C” to be changed to Tele-Psych Proposal.

President Pro-tem Raines asked for a motion to amend the agenda to include the Legacy Proposal as Item “D” under the New Business session and also to rename Item “C” to be changed to Tele-Psych Proposal. Treasurer Sawchuk made a motion to amend the agenda to include the Legacy Proposal as Item “D” under the New Business session and also to rename Item “C” to be changed to Tele-Psych Proposal. President Pro-tem Raines seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles Absent	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

### MINUTES

President Pro-tem Raines asked for a motion to approve the minutes from the March 20, 2019 Board meeting. Treasurer Sawchuk moved to approve the minutes as presented. Secretary DeLaRosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles Absent	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

### PRESIDENT’S REPORT

President Pro-tem Raines stated the presiding Nominating Committee consisting of President Corrigan, Secretary De La Rosa and Treasurer Sawchuk would remain as the Nominating Committee for the FY19-20 officers.

**TREASURER'S REPORT**

Treasurer Sawchuk presented the Financial Status report for March 2019. President Pro-tem Raines asked for a motion to accept the Financial Status report for March 2019. Treasurer Sawchuk moved to accept the Financial Status report for March 2019. President Pro-tem Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles Absent	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of March 2019. President Pro-tem Raines made the motion to approve the Receipts & Disbursements for March 2019. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles Absent	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

Treasurer Sawchuk presented the Financial Status report for April 2019. President Pro-tem Raines asked for a motion to accept the Financial Status report for April 2019. Treasurer Sawchuk moved to accept the Financial Status report for April 2019. President Pro-tem Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles Absent	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

Treasurer Sawchuk presented the Receipts & Disbursements for the month of April 2019. President Pro-tem Raines made the motion to approve the Receipts & Disbursements for April 2019. Commissioner Velasquez seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

President Pro-tem Raines reviewed the Appropriation Ordinance for FY19-20 and asked for a motion to adopt the Appropriation Ordinance for FY19-20 in the amount of \$4,299,518.00. Treasurer Sawchuk moved to adopt the Appropriation Ordinance for FY19-20 in the amount of \$4,299,518.00. President Pro-tem Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

**ATTORNEY’S REPORT**

Attorney Trotter had no report for the meeting.

**EXECUTIVE DIRECTOR’S REPORT**

The Executive Director spoke about the PLCCA Legacy Sponsorship Proposal and explained this was a one-time sponsorship to honor the Legacy of Bishop Dr. Claude Porter, the founder of the PLCCA.

Executive Director Rosas informed the name change to Item “C” under New Business session was to be more inclusive , not specific to any one Tele-Psych Proposal, allowing the Commission to seek other proposals for tele-psych services if needed.

The Executive Director announced the date for the PPP/ PTMHC Golf Outing was set for July 30, 2019.

**NEW BUSINESS**

The Executive Director spoke about the FY19-20 Agency contracts and new request.

President Pro-tem Raines made a motion to approve the FY19-20 Contracts and new request as presented, not to exceed the total amount of \$93,000.00. Commissioner Velasquez seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

Executive Director noted the (2) JMS Environmental Associates proposals included in the Boards' folders, stating they proposals were identical except for the dates: the first proposal dated January 16, 2019 and the second proposal dated April 23, 2019, and the \$4,700.00 total cost was the same on both.

President Pro-tem Raines moved to approve the most recent April 23, 2019 JMS Environmental Associates proposal in the amount not to exceed \$4,700.00. Commissioner Velasquez seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Absent
		Michael A. Corrigan	Absent

Motion Carried

\*\*Commissioner Walker arrived at 6:40pm.

President Pro-tem Raines moved to approve the Commission to contract with a Tele-psychiatry service for tele-health purposes in an amount not to exceed \$57,000.00. Treasurer Sawchuk seconded the motion as presented.  
The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Absent

Motion Carried

President Pro-tem Raines made the motion to approve the Legacy Proposal Event Sponsorship in an amount not to exceed \$2,500.00. Treasurer Sawchuk seconded the motion as presented.  
The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Absent

Motion Carried

**ADJOURNMENT**

President Pro-tem Raines stated that there was no other business and called for a motion to adjourn the meeting at 6:50 pm. Treasurer Sawchuk so moved. President Pro-tem Raines seconded the motion.  
The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Cedric D. Giles	Absent	Orlando Velasquez	Aye
ShawnTe Raines	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Absent

Motion Carried

  
Michelle DeLaRosa, Secretary

Nancy Colucci, Recorder