

**Proviso Township Mental Health Commission  
Meeting Minutes –October 26th, 2016  
4565 Harrison Street  
Hillside, IL 60162**

Present

Michael A. Corrigan  
\*Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota  
\*ShawnTe Raines  
Eric R. Sawchuk  
\*Angela D. Walker  
Chloe Pedersen

Staff

Janet Arrieta  
Jesse D. Rosas

Guests

Joseph Vasilevski  
Danielle Bagus

Attorney: James Vasselli

\*Denotes absent

President Corrigan called the meeting to order at 6:00pm.

The Pledge of Allegiance was recited.

Commissioner Miller called the roll. The following Commissioners represented a Quorum:

Sherby Miller  
Arturo J. Mota

Eric R. Sawchuk  
Michael A. Corrigan

In the absence of Secretary De La Rosa, President Corrigan moved to appoint Commissioner Sawchuk as Secretary Pro Tem. Commissioner Sawchuk seconded the motion.  
The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the Board meeting of September 21, 2016. Treasurer Mota moved to approve the minutes as presented. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Absent
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

**PRESIDENT’S REPORT**

President Corrigan introduced Chloe Pedersen and swore her in as a new commissioner. He also thanked Commissioner Miller for her service and presented her with a plaque.

President Corrigan explained the proposed 2016 Levy decreased from last year’s Levy, but increased from the 2015 Tax Extension. Commissioner Pedersen had a few questions about the Levy. President Corrigan suggested that she meet with Executive Director Jesse Rosas to get a better understanding of the Levy and how it is determined.

President Corrigan presented the Resolution Determining Funds Estimated To Be Raised By Taxation For The Year 2016. President Corrigan asked for a motion to adopt the Resolution Determining Funds Estimated To Be Raised By Taxation For The Year 2016 in the sum of \$4,052,022.00. Treasurer Mota so moved. Secretary Pro tem Sawchuk seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Arturo J. Mota	Aye	Angela D. Walker	Absent
Chloe Pedersen	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

President Corrigan reported that we continue to have a good participation with the Prescription Card program.

**TREASURER'S REPORT**

Treasurer Mota presented the Financial Status for September 2016. President Corrigan asked for a motion to approve the Financial Status for September 2016. Secretary Pro tem Sawchuk so moved. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Arturo J. Mota	Aye	Angela D. Walker	Absent
Chloe Pedersen	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Treasurer Mota presented the payment of Bills & Disbursements for September 2016. President Corrigan asked for a motion to approve the payment of Bills & Disbursements for September 2016. Treasurer Mota so moved. Secretary Pro tem Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Arturo J. Mota	Aye	Angela D. Walker	Absent
Chloe Pedersen	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director Jesse D. Rosas reported on the disbursements of Loyola/ Molina funds. He reported that we did pay two agencies: Pillars in the amount of \$14,700.00 and Cicero Family Services in the amount of \$4,200.00

Executive Director Jesse D. Rosas reported that Health Alternative System (H.A.S) has settled their balance to PTMHC for the amount of \$53,000.00 from last fiscal year.

**NEW BUSINESS**

The Executive Director discussed the Blue Cross / Blue Shield renewal. Handouts were given to the Board showing premiums for this year. Although there was an increase from last year, the proposed renewal rates are 12% less than they were two years ago. He recommended renewing the Blue Cross/Blue Shield contract.

President Corrigan asked for a motion to approve to renew the Blue Cross/Blue Shield contract. Treasurer Mota made a motion to approve the renewal effective December 1, 2016. Secretary Pro tem Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Arturo J. Mota	Aye	Angela D. Walker	Absent
Chloe Pedersen	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Executive Director Jesse D. Rosas explained that Forefront is an organization that works with all the foundations and corporate companies in our area. If we partner with Forefront they are willing to come out and train our organizations and our funded agencies to go out and solicit corporate funding. It would teach our agencies to be self-sustaining and therefore not burden the taxpayer with increases. The Executive Director is requesting that we try this out for a year and work with Forefront. Executive Director Rosas mentioned that we would be getting our money back, like we do with Molina and Food 4 Less programs. He also mentioned we would get to meet with all the foundations and the corporate giving CEO's. The cost for this start up program is approximately \$8,500.00 and we will partner with the Township for 50% of the cost. At this time we are only asking for approval to submit the application.

President Corrigan moved to approve the submission of the Forefront application. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Arturo J. Mota	Aye	Angela D. Walker	Absent
Chloe Pedersen	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Executive Director Jesse D. Rosas requested that we update the wording in our By-Laws and Policy Manual to reflect prevalent verbiage.

Commissioner Chloe Pedersen made the motion to approve the update of the By-Laws and the Policy Manual. Treasurer Mota seconded the motion.

The Board was polled

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Arturo J. Mota	Aye	Angela D. Walker	Absent
Chloe Pedersen	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

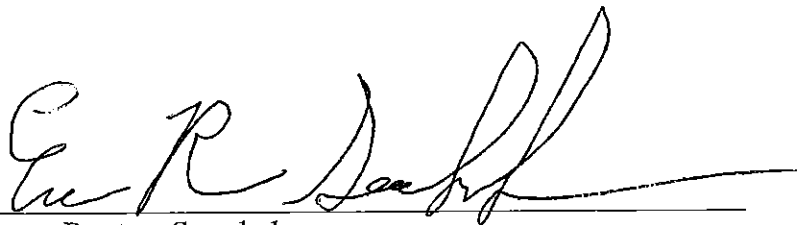
**ADJOURNMENT**

President Corrigan stated that there was no other business and asked for a motion to adjourn the meeting at 6:30pm. Secretary Pro tem Sawchuk so moved. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	Eric R. Sawchuk	Aye
Arturo J. Mota	Aye	Angela D. Walker	Absent
Chloe Pedersen	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried



Secretary Pro tem Sawchuk

Janet Arrieta, Recorder

