

**Proviso Township Mental Health Commission  
Meeting Minutes –September 24, 2014  
4565 Harrison Street  
Hillside, IL 60162**

**Present**

Michael A. Corrigan  
Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota  
\*ShawnTe Raines  
Eric R. Sawchuk  
Angela D. Walker

**Staff**

Janet Arrieta  
Jesse D. Rosas

**Guests**

Attorney: James Vasselli

\*Denotes absent

President Corrigan presided and called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was recited.

Secretary Walker called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa  
Sherby Miller  
Arturo J. Mota

Eric R. Sawchuk  
Angela Walker  
Michael A. Corrigan

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the June 18, 2014 Board meeting. Vice President Sawchuk moved to approve the minutes from the June 18, 2014 Board meeting as presented. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

**TREASURER'S REPORT**

Treasurer Mota presented the Financial Status report for June, 2014. President Corrigan asked for a motion to accept the Financial Status report for June, 2014. Vice President Sawchuk moved to accept the report as presented. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of June, 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for June, 2014. Treasurer Mota so moved. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Treasurer Mota presented the Financial Status report for July, 2014. President Corrigan asked for a motion to accept the Financial Status report for July, 2014. Commissioner Miller moved to accept the report as presented. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of July, 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for July, 2014. Treasurer Mota so moved. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Treasurer Mota presented the Financial Status report for August, 2014. President Corrigan asked for a motion to accept the Financial Status report for August, 2014. Vice President Sawchuk moved to accept the report as presented. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Treasurer Mota presented the Bills & Disbursements for the month of August, 2014. President Corrigan asked for a motion to approve the Bills & Disbursements for August, 2014. Treasurer Mota so moved. Vice President Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas confirmed President Corrigan's number on the 65.06% Coast2Coast Prescription card savings statistics for the month of July.

The Executive Director invited Joseph Vasilevski, the Director of Advancement, to speak on the outcome of the Proviso Public Partnership / Proviso Township Mental Health Commission's 2<sup>nd</sup> Annual golf outing. Joe stated that the 2<sup>nd</sup> Golf Outing produced a greater profit than the 1<sup>st</sup> Golf Outing.

Treasurer Mota added his thanks to the entire staff for all their hard work and a job well done.

The Executive Director reminded the Board of the Alli Financial contract that had been presented at a prior meeting, and cited the phone polls taken on July 9, 2014 – to rescind the contract, and the other poll taken on July 23, 2014, to secure GW& Associates as the Commission's new auditing firm.

Attorney Vasselli recommended the Board vote for the rescinding of the Alli Financial contract and the securing of GW & Associates contract in one motion. President Corrigan moved to rescind the Alli Financial contract and to approve the GW & Associates contract. Treasurer Mota seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Executive Director Rosas gave an update on the ACE Grant and the need to expand support at a minimum of (2) positions; (1) to support the Executive Director and (1) care coordinator.

He also related that the PCC Community Wellness Center had requested funds to attend their 5<sup>th</sup> Annual Gala to raise money for their Behavioral Integrated Health Program.

President Corrigan stated that the Commission does not support fundraisers and recommended that the PCC Wellness Center approach the Proviso Public Partnership for support.

**NEW BUSINESS**

The Executive Director related PTMHC’s involvement in the new Mental Health First Aid (MHFA) partnership with the Community Memorial Foundation (CMF) which also partnered with the Lyons Township Mental Health Commission and the Rotary Club of LaGrange to support the training of certified instructors in MHFA. Together their goal is to raise local awareness and break the stigmas associated with mental illness. The PTMHC has allocated money in their budget to support the program and PTMHC’s Director of Compliance has been trained and is involved with the new MHFA. The Executive Director requested the Board’s approval to support the program in the amount of \$3,000.00. President Corrigan asked for a motion. Vice President Sawchuk moved to approve PTMHC’s support of the MHFA program in the amount not to exceed \$3,000.00. Treasurer Mota seconded the motion as presented. The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Commissioner Miller suggested that a policy be created to determine agency eligibility to receive funds, fund limits, and frequency of applying during a calendar year. She added that by researching other 708 Boards’ policies protocols may be developed and be written up by the Commission’s attorney and presented to the Board for approval.

**ADJOURNMENT**

President Corrigan stated that there was no other business, and therefore asked for a motion to adjourn. Treasurer Mota moved to adjourn the meeting at 5:50 pm. Commissioner Miller seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Eric R. Sawchuk	Aye
Sherby Miller	Aye	Angela D. Walker	Aye
Arturo J. Mota	Aye	Michael A. Corrigan	Aye
ShawnTe Raines	Absent		

Motion Carried

Angela D. Walker, Secretary

Janet Arrieta, Recorder

