

**Proviso Township Mental Health Commission
Meeting Minutes –September 20, 2017
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Chloé G. Pedersen
ShawnTe Raines
Eric R. Sawchuk
Orlando Velasquez
Angela D. Walker

Staff

Nancy Colucci
Jesse D. Rosas

Guests

Danielle Bagus
Kate Minella
Lorenzo Webber
Joseph Vasilevski

Attorney: James Vasselli

*Denotes absent

President Corrigan called the meeting to order at 6:32 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle DeLaRosa
Chloé G. Pedersen
ShawnTe Raines
Eric R. Sawchuk

Orlando Velasquez
Angela D. Walker
Michael A. Corrigan

*Denotes absent

MINUTES

President Corrigan asked for a motion to approve the minutes from the Board meeting of June 21, 2017. Treasurer Sawchuk moved to approve the minutes as presented. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Abstain
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

PRESIDENT'S REPORT

President Corrigan gave an update on the Coast2Coast Rx Program stating that the program continued to give good discounts, however utilization was down.

TREASURER'S REPORT

Treasurer Sawchuk presented the Financial Status for June 2017. President Corrigan asked for a motion to approve the Financial Status for June 2017. Commissioner Velasquez so moved. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the payment of Bills & Disbursements for June 2017. President Corrigan asked for a motion to approve the payment of Bills & Disbursements for June 2017. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Financial Status for July 2017. President Corrigan asked for a motion to approve the Financial Status for June 2017. Commissioner Velasquez so moved. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the payment of Bills & Disbursements for July 2017. President Corrigan asked for a motion to approve the payment of Bills & Disbursements for July 2017. Treasurer Sawchuk so moved. Vice President Raines seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the Financial Status for August 2017. President Corrigan asked for a motion to approve the Financial Status for August 2017. Commissioner Velasquez so moved. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Treasurer Sawchuk presented the payment of Bills & Disbursements for August 2017. President Corrigan asked for a motion to approve the payment of Bills & Disbursements for August 2017. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ATTORNEY’S REPORT

Attorney Vasselli informed that Executive Director Rosas requested to change the upcoming Board meeting date due to a scheduling conflict with a Conference the Executive Director will be attending in Springfield. The Board agreed to change the date and time from Wednesday, October 18, 2017 at 6:30pm to Monday, October 23, 2017 at 5:30pm.

The attorney stated that no vote or action was necessary.

EXECUTIVE DIRECTOR’S REPORT

The Executive Director asked Joseph Vasilevski to report on the PPP&PTMHC 5th Annual Golf Outing. Joe commented on the outing’s success and thanked the Commissioners for their support. He commended Danielle Bagus and Kate Minella for their organizational expertise and Jill Dolan for her photography skills that enhanced the event.

Executive Director Rosas added the Operation Care Package (OPC) personnel and military presence was appreciated, and that the Commission & PPP were able to present the OPC with a donation of \$15,000 from the proceeds of this event.

Executive Director Jesse D. Rosas cited the Cook County Certificate of Completion for the removal and destruction of the approved Commission records.

The Executive Director announced the merger of two organizations; Pillars and Community Nurse Health Center. The merger becomes effective January 1, 2018.

Executive Director Rosas informed the Board of the Year End Report for the Commission. Treasurer Sawchuk inquired if any of the agencies had not returned unused funds and the Executive Director confirmed that a letter will be sent to 2 tardy agencies YOS & TASC, and the Commission will be withholding 2nd Quarter payment checks for 2 other agencies, PLCCA & CSS.

NEW BUSINESS

Executive Director Jesse D. Rosas cited a 5.5% increase in the cost and recommended the renewal of the (1)Year Relias fee in the amount of \$3,708.45 for staff’s online Training & Certification for HIPPA, Health and Human Services along with the Red Cross Training for CPR and AED Certification which is an added cost at an undetermined amount because it is based on the number of participants. He explained that the Township would be sharing the cost for the Red Cross Training and extended the invitation for the Red Cross training to all Board members. President Corrigan asked for a motion. Commissioner Walker moved to approve the renewal of the (1)Year Relias fee in the amount of \$3,708.45 plus the Red Cross Training for CPR and AED Certification. Treasurer Sawchuk seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

The Executive Director spoke about the Latina/Latino Mental Health Conference request for support in the amount of \$2,000.00, and that some of the staff would be attending to gain information about the changes in the Medicaid rule-132. President Corrigan moved to approve the request for support in the amount of \$2,000.00. Commissioner Pedersen seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

Executive Director Rosas recommended the approval of the Pilsen Contract in the amount of \$50,000.00. He explained that the Pilsen Wellness Center in Stone Park was matching services formerly provided by other agencies at a savings of approximately \$43,000.00 to the Commission. President Corrigan asked for a motion to approve the Pilsen Contract in the amount of \$50,000.00. Treasurer Sawchuk moved to approve the Pilsen Contract in the amount of \$50,000.00. Vice President Raines seconded the motion as presented.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried

ADJOURNMENT

President Corrigan stated that there was no other business and asked for a motion to adjourn the meeting at 6:58 pm. Treasurer Sawchuk so moved. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Chloé G. Pedersen	Aye	Angela D. Walker	Aye
ShawnTe Raines	Aye	Michael A. Corrigan	Aye
Eric R. Sawchuk	Aye		

Motion Carried


Michelle De La Rosa, Secretary

Nancy Colucci, Recorder

