

**Proviso Township Mental Health Commission
 Meeting Minutes – November 17, 2021
 4565 Harrison Street
 Hillside, IL 60162**

| <u>Present</u> | <u>Staff</u> | <u>Guests</u> |
|---------------------|----------------|---------------|
| Michael A. Corrigan | Jesse Rosas | ~ |
| Michelle De La Rosa | Nora Mota | |
| Cedric D. Giles | Joe Vasilevski | |
| Nicole Gilhooley | | |
| ShawnTe Raines | | |
| **Orlando Velasquez | | |
| Angela D. Walker | | |

Attorney: Terrence J. Casey

** Denotes Late

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Vice President Raines called the roll. The following Commissioners represented a Quorum:

| | |
|---------------------|---------------------|
| Michelle De La Rosa | ShawnTe Raines |
| Cedric D. Giles | Angela D. Walker |
| Nicole Gilhooley | Michael A. Corrigan |

Orlando Velasquez - arrived at 7:10pm

MINUTES

President Corrigan asked for a motion to approve the minutes from the October 20, 2021 Board meeting. Vice President Raines made the motion. Commissioner Gilhooley seconded the motion. The Board was polled:

| | | | |
|---------------------|---------|-------------------|--------|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Absent |
| Nicole Gilhooley | Abstain | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

PRESENTATION

GW & Associates partner David M. Jelonek presented a summary of the Proviso Township Mental Health Commission Annual Audit Report for FY20-21 His opinion was that the Commission Audit was clean, record keeping is excellent, spending is within budget. The Commission in a good financial position and the net pension assets are healthy. President Corrigan asked if the Board had any questions or comments. There being none, the President thanked Mr. Jelonek for his thorough presentation.

PRESIDENT'S REPORT

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TREASURER'S REPORT

Treasurer Giles presented the Financial Status report for October 2021. President Corrigan asked for a motion to approve the Financial Status report for October 2021. President Corrigan made the motion. Vice President Raines seconded the motion.

The Board was polled:

| | | | |
|---------------------|-----|-------------------|--------|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Absent |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

Treasurer Giles presented the Receipts & Disbursements for the month of October 2021. President Corrigan asked for a motion to approve the Receipts & Disbursements for October 2021. President Corrigan made the motion. Commissioner Giles seconded the motion.

The Board was polled:

| | | | |
|---------------------|-----|-------------------|--------|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Absent |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

ATTORNEY'S REPORT

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EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas informed the Board Double Good Company is sending a thousand popcorn bags as a donation free of charge and the Commission will put them together and give them out to social workers, agencies, police and fire departments in the township.

Executive Director Rosas updated the Board on the Proviso Public Partnership's Medicaid re-certification process, adding that the State Fire Marshall would be coming to inspect PPP's compliance before re-certification would be complete.

Executive Director Rosas informed the Board of the new marketing material being obtained to be given to agencies such as the folder with eight inserts filled with resource information.

OLD BUSINESS

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NEW BUSINESS

Executive Director Rosas stated since there were no questions or comments about the Commission Audit for FY20-21 as presented by GW & Associates, he asked for a motion to accept the FY20-21 Audit as presented. Commissioner Giles made the motion. Vice President Raines seconded the motion. The Board was polled:

| | | | |
|---------------------|-----|-------------------|--------|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Absent |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

Executive Director Rosas recommended the Board's approval of the Premier Group Health Insurance Proposal for Blue Cross/ Blue Shield renewal citing a significant increase due to the inflation costs across the health industry. President Corrigan asked for a motion to approve the Premier Group Health proposal for the Blue Cross/ Blue Shield insurance renewal effective 12/01/2021. Vice President Raines made the motion. Treasurer Giles seconded the motion. The Board was polled:

| | | | |
|---------------------|-----|-------------------|--------|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Absent |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

Executive Director Rosas recommended approval for Pillars, late contract request, sighting their apologies and oversight as written in their letter. He explained that he spoke with the Executive Director of Pillars and he sees the community's need for their services. President Corrigan asked for a motion to approve the Commission accept the contract with Pillars giving them only 60% of the former executed contract, in the amount of \$96,000.00. Vice President Raines made the motion. President Corrigan seconded the motion. The Board was polled:

| | | | |
|---------------------|-----|-------------------|--------|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Absent |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

Executive Director Rosas requested the Contract for the YMCA be extended to June 30, 2022, since YMCA is still in negotiations with regards to location. President Corrigan asked for a motion to extend YMCA contract due to negotiations still on the table. Commissioner Walker made the motion. Vice President Raines seconded the motion.

The Board was polled:

| | | | |
|---------------------|-----|-------------------|--------|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Absent |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

PUBLIC PARTICIPATION

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CLOSED SESSION

President Corrigan moved to adjourn for Closed Session at 7:09 pm to discuss employee matters. Vice President Raines seconded the motion.

The Board was polled:

| | | | |
|---------------------|-----|-------------------|--------|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Absent |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

President Corrigan moved to reconvene to Open Session at 7:48 pm. Commissioner De La Rosa seconded the motion.

The Board was polled:

| | | | |
|---------------------|-----|-------------------|-----|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Aye |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

President Corrigan requested a motion be made to readjust the executive director's salary. President Corrigan made the motion. Vice President Raines seconded the motion.

The Board was polled:

| | | | |
|---------------------|-----|-------------------|-----|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Aye |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried

ADJOURNMENT

President Corrigan stated there was no other business or public participation and called for a motion to adjourn the meeting at 7:49 pm. Commissioner Walker made the motion. Vice President Raines seconded the motion.

The Board was polled:

| | | | |
|---------------------|-----|-------------------|-----|
| Michelle De La Rosa | Aye | ShawnTe Raines | Aye |
| Cedric D. Giles | Aye | Orlando Velasquez | Aye |
| Nicole Gilhooley | Aye | Angela Walker | Aye |
| | | Michael Corrigan | Aye |

Motion Carried


Michelle De La Rosa, Secretary

Nora Mota, Recorder