



**Thank you for your time and effort in completing this application.**  
If you have any questions please contact Director of Program Administration at 708-449-5508 or email us at RTS@ptmhc.org

**SECTION I.**

**Letter Intent**

**Legal Name of Organization:**

**Mailing Address** (and or Physical Address if it is different and not confidential):

**Phone:**  **Fax:**  **EIN:**

**Website:**

**Name of CEO or Executive Director:**

**Phone:**  **Email:**

**Program/ Project:**

**Program/Project Contact & Title** (if *not* the CEO or Executive Director):

**Phone:**  **Email:**



**Organization Information**

**Year Incorporated:**

**Mission Statement:**  
[Click here to enter text.](#)

**Geographic Area Served** (specific to this proposal):

[Click here to enter text.](#)

**Tax Exemption Status:**

- 501(c)(3)
- Using a fiscal agent/fiscal sponsor

Name of fiscal agent/sponsor:

- Other than 501(c)(3), describe:

**Estimated Total Clients Served:**

**Estimated Proviso Residents Served:**

**Award Request Information**

**Type of Award Requested** (select one): **Amount of Request:**

- Program
- Project Support

Name of Program/Project:

**Describe what the award will be used for:**  
**(Include location and the services provided at the location)**

[Click here to enter text.](#)



**Financial Information** Budget numbers should match the numbers presented in the financial attachment

Total Program/Project Budget:  Dates: from:  to:

Income:  Expenses:

What percent of the project's/program's total cost is supported by other funding sources?

Percentage	Investing Partners
%	Government grants (federal, state, county)
%	Government Local (708)
%	Foundations
%	Business
%	Events (include event sponsorships)
%	Individual contributions
%	Fees/earned income
%	Workplace giving campaigns
%	In-kind contributions (optional)
%	Other
%	<b>TOTAL (must equal 100%)</b>

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge.

CEO / Executive Director  Date: