

**Proviso Township Mental Health Commission
Meeting Minutes – November 15, 2023
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Cedric D. Giles
Nicole Gilhooley
Orlando Velasquez
* Angela D. Walker

Staff

Jesse Rosas
Nora Mota
Joe Vasilevski

Guests

David M. Jelonek

Attorney: Terrence J. Casey

* Denotes Absent

Commissioner Corrigan called the meeting to order at 6:06 p.m.

The Pledge of Allegiance was recited.

Commissioner Velasquez called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa
Cedric D. Giles
Nicole Gilhooley

Orlando Velasquez
Michael Corrigan

MINUTES

Commissioner Corrigan asked for a motion to approve the minutes from the October 18, 2023 Board meeting. Commissioner Velasquez made the motion. Commissioner Corrigan seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
Nicole Gilhooley	Aye	Michael Corrigan	Aye

Motion Carried

PRESENTATION

GW & Associates partner David M. Jelonek presented a summary of the Proviso Township Mental Health Commission Annual Audit Report for FY22-23. His opinion was that the Commission Audit was clean, record keeping is excellent, spending is within budget. The Commission is in a good financial position and the net pension assets are healthy. He mentioned the Commission's Finance Director keeps things detailed and organized so it was a pleasure to audit the Commission. Commissioner Corrigan asked if the Board had any questions or comments. There being none, Commissioner Corrigan thanked Mr. Jelonek for his thorough presentation.

Executive Director Rosas presented the Resolution for the Tax Levy for 2023. Commissioner Corrigan asked for a motion to adopt the Resolution Determining Funds Estimated to be Raised by Taxation for The Year 2023. Commissioner Corrigan made the motion. Commissioner Giles seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
Nicole Gilhooley	Aye	Michael Corrigan	Aye

Motion Carried

ATTORNEY'S REPORT

Attorney Terrence J. Casey discussed the Paid Leave For All Workers Act taking effect on January 1, 2024.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Rosas mentioned to the Board the Annual Report has been printed and copies were provided to them in the folder.

Executive Director Rosas mentioned to the Board that since last year's agency workshop was well attended, the Commission is planning another workshop this year for Wednesday, January 24th.

Executive Director Rosas mentioned to the Board that the Commission has unspent funds that can be used to create new programs for Proviso residents. Executive Director Rosas will make recommendations in January.

Assistant Director Vasilevski mentioned to the Board that recent compliance inspections of the Way Back Inn and Aging Care Connections show some inconsistencies in their reporting. Further review is going to take place and the outcomes will be reported to the Board at the January 2024 meeting.

OLD BUSINESS

Commissioner Corrigan went over the SBE Media Consulting contract and mentioned that several Board members were able to sit with Michelle Padula and get their questions answered. Commissioner Corrigan asked if there were any further questions. Commissioner Giles commented that he spoke to SBE, but was still not convinced they were necessary. Commissioner Corrigan asked for a motion to accept the SBE contract as presented. Commissioner Velasquez made the motion. Commissioner Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Nay	Angela Walker	Absent
Nicole Gilhooley	Aye	Michael Corrigan	Aye

Motion Carried

NEW BUSINESS

Executive Director Rosas stated since there were no questions or comments about the Commission Audit for FY22-23 as presented by GW & Associates, he asked for a motion to accept the FY22-23 Audit as presented. Commissioner Corrigan made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
Nicole Gilhooley	Aye	Michael Corrigan	Aye

Motion Carried

Attorney Casey stated he will draft a policy for the employee handbook that covers the Paid Leave For All Workers Act. Commissioner Corrigan asked for a motion to accept draft to be written by attorney to reflect January 2024 paid leave changes. Commissioner Corrigan made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
Nicole Gilhooley	Aye	Michael Corrigan	Aye

Motion Carried

PUBLIC PARTICIPATION

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CLOSED SESSION

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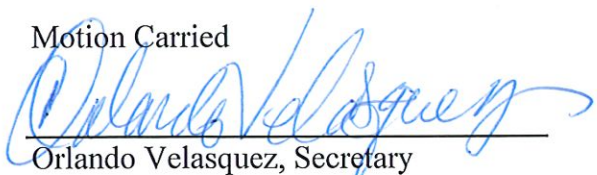
ADJOURNMENT

Commissioner Corrigan stated there was no other business or public participation and called for a motion to adjourn the meeting at 7:06pm. Commissioner Gilhooley made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Cedric D. Giles	Aye	Angela Walker	Absent
Nicole Gilhooley	Aye	Michael Corrigan	Aye

Motion Carried



Orlando Velasquez, Secretary

Nora Mota, Recorder