

**Proviso Township Mental Health Commission  
Meeting Minutes – November 16, 2022  
4565 Harrison Street  
Hillside, IL 60162**

Present

\*\* Michael A. Corrigan  
\* Michelle De La Rosa  
Cedric D. Giles  
\* Nicole Gilhooley  
ShawnTe Raines  
Orlando Velasquez  
Angela D. Walker

Staff

Jesse Rosas  
Nora Mota  
Joe Vasilevski

Guests

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Attorney: Terrence J. Casey

\* Denotes Absent

\*\* Denotes Phone Attendance

President Corrigan asked for a motion to approve Commissioner Raines president protem. Commissioner Corrigan made the motion. Commissioner Raines seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Raines called the meeting to order at 6:05 p.m.

The Pledge of Allegiance was recited.

Secretary Velasquez called the roll. The following Commissioners represented a Quorum:

Cedric D. Giles	Orlando Velasquez
ShawnTe Raines	Angela Walker
	Michael Corrigan

**MINUTES**

Commissioner Raines asked for a motion to approve the minutes from the October 19, 2022 Board meeting. Commissioner Walker made the motion. Commissioner Corrigan seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Abstain	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

**PRESENTATION**

GW & Associates partner David M. Jelonek presented a summary of the Proviso Township Mental Health Commission Annual Audit Report for FY21-22 His opinion was that the Commission Audit was clean, record keeping is excellent, spending is within budget. The Commission is in a good financial position and the net pension assets are healthy. He mentioned the Commission's Finance Director keeps things tidy and organized so it was a pleasure to audit the Commission. Commissioner Raines asked if the Board had any questions or comments. There being none, Commissioner Raines thanked Mr. Jelonek for his thorough presentation.

Commissioner Raines stated since there were no questions or comments about the Commission Audit for FY21-22 as presented by GW & Associates, she asked for a motion to accept the FY21-22 Audit as presented. Commissioner Raines made the motion. Commissure Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

**PRESIDENT'S REPORT**

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**TREASURER'S REPORT**

Treasurer Giles presented the Financial Status report for October 2022. Commissioner Raines asked for a motion to approve the Financial Status report for October 2022. Commissioner Corrigan made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Treasurer Giles presented the Receipts & Disbursements for the month of October 2022. Commissioner Raines asked for a motion to approve the Receipts & Disbursements for October 2022. Commissioner Corrigan made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas went over the Proposed Tax Levy for FY 2022-2023. Commissioner Raines asked for a motion to approve the Proposed Tax Levy for FY 2022-2023 in the amount of \$4,749,324.00. Commissioner Giles made the motion. Commissioner Velasquez seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas presented the Resolution Determining Funds Estimated to be Raised by Taxation for The Year 2022. Commissioner Raines asked for a motion to adopt the Resolution Determining Funds Estimated to be Raised by Taxation for The Year 2022. Commissioner Giles made the motion. Commissioner Velasquez seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

### **ATTORNEY'S REPORT**

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### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Rosas mentioned to the Board that since last year's agency reconnect workshop was well attended, the Commission is planning another workshop this year for Tuesday, December 13th at 6pm in the Oak Brook area.

### **OLD BUSINESS**

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**NEW BUSINESS**

Executive Director Rosas recommended the Board's approval to table the Premier Group Health Insurance as the proposal from the insurance has not been received as of this moment however, a phone poll would be necessary due to the time sensitive deadline of November 30th. Commissioner Raines recommended that a ratification be made at the next Board meeting in January. Commissioner Raines asked for a motion to approve tabling the health insurance and doing a phone poll before November 30th. Commissioner Raines made the motion. Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommends the Board approve the half hour change from 6:30pm to 6:00pm. Noting the Proviso Township meetings have been finishing earlier and there is no reason to have Board members and employees wait longer to begin the meeting. Commissioner Raines asked for a motion to approve moving forward with the time change as presented. Commissioner Raines made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas reported that Pillar's Community Health Annual Fundraiser is taking place on Friday, February 10th 2023. He recommends the Board sponsor them in the amount of \$5,000.00. President Corrigan asked for a motion to approve sponsorship for \$5,000.00 as presented. Commissioner Raines made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended the Board approve the Commission to pursue the Cook County Public Health grant titled Building Healthy Communities. He says he is working with three local agencies to apply for the one million dollar grant that would be given over a four year period. Commissioner Raines asked for a motion to approve moving forward with application as presented. Commissioner Corrigan made the motion. Commissioner Giles seconded the motion. The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

**PUBLIC PARTICIPATION**

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**CLOSED SESSION**

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**ADJOURNMENT**

Commissioner Raines stated there was no other business or public participation and called for a motion to adjourn the meeting at 6:25 pm. Commissioner Walker made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Absent	ShawnTe Raines	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

  
 Orlando Velasquez, Secretary

Nora Mota, Recorder