

**Proviso Township Mental Health Commission
Meeting Minutes – June 15, 2022
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Cedric D. Giles
** Nicole Gilhooley
* ShawnTe Raines
Orlando Velasquez
Angela D. Walker

Staff

Jesse Rosas
Nora Mota
Lisa Loster
Joe Vasilevski

Guests

~

Attorney: Terrence J. Casey

* Denotes absent

** Denotes late arrival

President Corrigan called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was recited.

Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa
Cedric D. Giles
Orlando Velasquez

Angela D. Walker
Michael A. Corrigan

Commissioner Gilhooley arrived at 6:35pm

MINUTES

President Corrigan asked for a motion to approve both the Public Hearing minutes and the Board meeting minutes from May 18, 2022 in one motion. Commissioner Velasquez made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

PRESENTATION

~

PRESIDENT'S REPORT

President Corrigan asked for a motion to approve the following Commissioners as officers for FY22-23: President, Michael A. Corrigan, Vice President, Angela Walker, Secretary, Orlando Velasquez, Treasurer, Cedric D. Giles. Commissioner Giles made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

TREASURER'S REPORT

Commissioner Giles presented the Financial Status report for May 2022. President Corrigan asked for a motion to approve the Financial Status report for May 2022. Commissioner Corrigan made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Giles presented the Receipts & Disbursements for the month of May 2022. President Corrigan asked for a motion to approve the Receipts & Disbursements for May 2022. Commissioner Corrigan made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Absent	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Giles reviewed the Budget Transfers for FY21-22. President Corrigan asked for a motion to approve the Budget Transfers for FY21-22 as presented. Commissioner Velasquez made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Abstain	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

ATTORNEY’S REPORT

~

EXECUTIVE DIRECTOR’S REPORT

Executive Director Rosas notified the Board that Norton Life Lock was being renewed for one year with no increase in pricing. He added the service is part of the employees' benefit package. He will renew it because the cost is nominal. However, he did tell the Board in the future if there is a change in cost, he will bring it to the Board for approval.

OLD BUSINESS

~

NEW BUSINESS

Executive Director Rosas mentioned the Contract for the YMCA new location fell through and they no longer have a contract. President Corrigan asked for a motion to request earnest money from YMCA be returned. Commissioner Walker made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended a vote be made to approve the Bank Resolution designating The Chicago Trust Company (Wintrust) as a depository for Commission funds and authorizing withdrawal/deposits of Commissions moneys to Board President Mike Corrigan, Secretary Michelle De La Rosa, Treasurer Cedric Giles, and Executive Director Jesse Rosas. President Corrigan asked for a motion to approve the Bank Resolution as presented. Commissioner Corrigan made the motion.

Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended a vote be made to approve the Bank Resolution to authorize transfer of funds from one authorized Commission account to another authorized Commission account to Board President Mike Corrigan, Executive Director Jesse Rosas, and Finance Director Nancy Adams. President Corrigan asked for a motion to approve the Bank Resolution as presented. Commissioner Corrigan made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas mentioned since Commissioner Velasquez sits on the Veterans Park Board, a separate vote be made just for Veterans Park District in the amount of \$43,000.00. President Corrigan requested a motion be made as suggested by Executive Director Rosas regarding Veterans Park District contract be approved in the amount of \$43,000.00. Commissioner Corrigan made the motion.

Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Abstain
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas recommended a vote be made to approve the agency contracts for FY22-23 as presented in the amount of \$2,728,654.00 which excludes Veterans Park District contract at this time. President Corrigan requested a motion to approve contracts FY22-23 as presented by Executive Director Rosas. Commissioner Corrigan made the motion. Commissioner Velasquez seconded the

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

President Corrigan excused himself from the meeting at 6:45pm and asked for a motion to appoint Secretary De La Rosa as interim president to continue meeting. Commissioner Corrigan made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Executive Director Rosas requested a vote be made to renew the Livingston County Mental Health contract. This will enable the Livingston County Mental Health to use the Commission's Medicaid created software. Secretary De La Rosa requested a motion be made to renew the contract after the attorney reviews the Livingston County Mental Health contract. Commissioner Walker made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Absent

Motion Carried

Executive Director Rosas mentioned to the Board that Ascension Illinois/ Presence Behavioral Health is asking for financial help to repair their parking lot. He recommended some level of support. Secretary De La Rosa requested a motion to approve \$6,000.00 be available subject to getting receipts for costs and other entities to help pay for balance. Commissioner Velasquez made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Absent

Motion Carried

Executive Director Rosas requested a vote to support the HAS golf outing fundraiser in the amount of \$2,000.00. Secretary De La Rosa requested a motion be made to support the golf outing fundraiser. Commissioner Velasquez made the motion. Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Absent

Motion Carried

PUBLIC PARTICIPATION

~

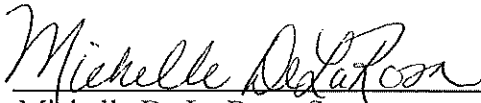
ADJOURNMENT

Secretary De La Rosa stated there was no other business or public participation and called for a motion to adjourn the meeting at 6:50pm. Commissioner Gilhooley made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	ShawnTe Raines	Absent
Cedric D. Giles	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
		Michael Corrigan	Absent

Motion Carried


Michelle De La Rosa, Secretary

Nora Mota, Recorder