

**Proviso Township Mental Health Commission  
Phone Conference Meeting Minutes – March 20, 2024  
4565 Harrison Street  
Hillside, IL 60162**

<u>Present</u>	<u>Staff</u>	<u>Guests</u>
Michael A. Corrigan	Jesse Rosas	~
Michelle De La Rosa	Nora Mota	
Cedric D. Giles	Joe Vasilevski	
Nicole Gilhooley		
Thomas D. Olson		
* Orlando Velasquez		
* Angela D. Walker		

Attorney: Terrence J. Casey

\* Denotes Absent

President Corrigan called the meeting to order at 6:12 pm.

The Pledge of Allegiance was recited.

Acting Secretary De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa	Thomas D. Olson
Cedric D. Giles	Michael Corrigan
Nicole Gilhooley	

Commissioner Corrigan asked for a motion to accept Commissioner De La Rosa as Acting Secretary for tonight's Board meeting. The Board voted unanimously to have Commissioner De La Rosa be the secretary.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

**MINUTES**

President Corrigan asked for a motion to approve the minutes from the February 21, 2024 Board meeting. Commissioner De La Rosa made the motion. Commissioner Giles seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

**PRESENTATION**

SBE Media Consulting - Michelle Padula presented the Board with the strategic communications initiatives within the township. The goals are to increase community awareness and connection to resources in the community to better address community mental health needs and videos of how programs and services work. Commissioner Gilhooley asked to see more contact and reference to who Commissioner Corrigan is.

**PRESIDENT'S REPORT**

President Michael Corrigan reviewed the Tentative Appropriation for FY24-25 for \$5,062,832.00 and asked if the Board had any questions for the Associate Director. No questions were asked from the Board.

**TREASURER'S REPORT**

Commissioner Giles presented the Financial Status report for February 2024. President Corrigan asked for a motion to approve the Financial Status report for February 2024. Commissioner Giles made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

Commissioner Giles presented the Receipts & Disbursements for the month of February 2024. President Corrigan asked for a motion to approve the Receipts & Disbursements for February 2024. Commissioner Giles made the motion. Commissioner Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

**ATTORNEY'S REPORT**

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**EXECUTIVE DIRECTOR'S REPORT**

Associate Director Vasilevski reported the Cook County ethics form has been updated for the 2024 calendar year. He just wanted to remind the Board the deadline for filing this year is May 1, 2024.

Associate Director Vasilevski mentioned West Cook Coalition is starting to release the funds for capital Development and as an example of this, H.A.S.- Healthcare Alternative Services purchased a building to expand services in the area. The Commission will be closely monitoring funding requests in the upcoming months to determine the impact.

Associate Director Vasilevski reported that the Commission's FY 24-25 Applications are open and agencies are starting to complete them.

Associate Director Vasilevski mentioned the Commission collaboration with PPP- Proviso Public Partnership golf outing which is taking place at Hinsdale Country Club on Monday, August 26th.

**OLD BUSINESS**

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**NEW BUSINESS**

Associate Director Vasilevski reviewed the Tentative Appropriation for FY 24-25 for \$5,062,832.00. President Corrigan asked for a motion to approve the Tentative Appropriation for FY24-25 in the amount of \$5,062,832.00. Commissioner Corrigan made the motion. Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

Associate Director Vasilevski requested a vote to attend the Triton College Foundation golf outing in the amount of \$1,100.00 the same as last year. President Corrigan requested a motion be made to attend the golf outing. Commissioner Giles made the motion. Commissioner Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Abstain
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

Associate Director Vasilevski reported the Commission received a letter of engagement from GWA for FY 2024 Audit with an increase of \$550.00. GWA are the Commission's auditors, and their current contract expires at the end of June. President Corrigan asked for a motion to continue to use GWA as the Commission's Auditors. Commissioner Corrigan made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried

**CLOSED SESSION**

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**ADJOURNMENT**

President Corrigan stated there was no other business or public participation and called for a motion to adjourn the meeting at 7:04 pm. Commissioner Gilhooley made the motion. Commissioner Giles seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Cedric D. Giles	Aye	Orlando Velasquez	Absent
Nicole Gilhooley	Aye	Angela Walker	Absent
		Michael Corrigan	Aye

Motion Carried



Michelle De La Rosa, Acting Secretary

Nora Mota, Recorder