

**Proviso Township Mental Health Commission
Meeting Minutes – May 15, 2024
4565 Harrison Street
Hillside, IL 60162**

<u>Present</u>	<u>Staff</u>	<u>Guests</u>
Michael A. Corrigan	Jesse Rosas	~
Michelle De La Rosa	Joe Vasilevski	
Nicole Gilhooley	Nancy Adams	
Candace O. Jordan	Kate Williams	
Thomas D. Olson	Nora Mota	
Orlando Velasquez		
Angela D. Walker		

Attorney: Luanne M. Galovich

Commissioner Corrigan called the meeting to order at 6:02 p.m.

The Pledge of Allegiance was recited.

Secretary Velasquez called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa	Orlando Velasquez
Nicole Gilhooley	Angela D. Walker
Thomas D. Olson	Michael A. Corrigan

Commissioner Corrigan reported the resignation of Commissioner Cedric Giles that became effective on April 29th.

Commissioner Corrigan reported the vacancy will be filled by Candace O. Jordan who was appointed by the Proviso Township.

Commissioner Corrigan requested approval of new appointment of Candace O. Jordan. Commissioner Corrigan made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Orlando Velasquez	Aye
Nicole Gilhooley	Aye	Angela Walker	Aye
Thomas D. Olson	Aye	Michael Corrigan	Aye

Motion Carried

Commissioner Corrigan conducted the swearing-in ceremony of the newly appointed Commissioner, Candace O. Jordan, who replaces Commissioner Cedric Giles.

Commissioner Corrigan nominated Commissioner Gilhooley as pro-tem Treasurer for the remainder of FY23-24. The Board voted unanimously to have Commissioner Gilhooley become pro-tem Treasurer for the remainder of FY23-24. Commissioner Corrigan made the motion. Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

MINUTES

Commissioner Corrigan asked for a motion to approve the minutes from the March 20, 2024 after they are amended on two key points. Commissioner Olson made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Abstain	Angela Walker	Abstain
		Michael Corrigan	Aye

Motion Carried

PRESENTATION

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PRESIDENT'S REPORT

Commissioner Corrigan assigned the following Commissioners to serve on the officer nominating committee and to report at the June 18th meeting: Mike Corrigan, Nicole Gilhooley and Thomas D. Olson. Commissioner Corrigan made the motion. Commissioner De la Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

TREASURER'S REPORT

Commissioner Gilhooley presented the Financial Status report for March 2024. Commissioner Corrigan asked for a motion to approve the Financial Status report for March 2024. Commissioner Corrigan made the motion.

Commissioner Velasquez seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Gilhooley presented the Receipts & Disbursements for the month of March 2024. Commissioner Corrigan asked for a motion to approve the Receipts & Disbursements for March 2024. Commissioner Corrigan made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Gilhooley presented the Financial Status report for April 2024. Commissioner Corrigan asked for a motion to approve the Financial Status report for April 2024. Commissioner Corrigan made the motion.

Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Gilhooley presented the Receipts & Disbursements for the months of April 2024. Commissioner Corrigan asked for a motion to approve the Receipts & Disbursements for April 2024. Commissioner Corrigan made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Corrigan reviewed the Appropriation Ordinance for FY24-25 for \$5,062,832.00 and asked for a motion to adopt the Appropriation Ordinance for FY24-25 in the amount of \$5,062,832.00. Commissioner Olson made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

ATTORNEY’S REPORT

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EXECUTIVE DIRECTOR’S REPORT

Associate Director Vasilevski stated that the Real ID requirements from the Secretary of State were referenced by the Commission as a foundation for our agencies to establish a clear guideline for all Proviso Township residents in need of services. If the Board has any suggestions, please communicate with the Commission by early June. Otherwise, this will be included in the contracts.

Associate Director Vasilevski stated that the Proviso Township Mental Health Commission is assuming the role of fiscal agent, responsible for overseeing budgets and ensuring adherence to grant fiscal guidelines for the Proviso Public Partnership. With a proven track record as fiscal agent for previous successful grants, the Commission's involvement is expected to bring positive attention to the Partnership during the selection process. A decision on the grant's approval is anticipated in June.

Associate Director Vasilevski mentioned that the Commission’s insurance firm now requires the Proviso Township Mental Health Commission to be listed on all vendor liability insurance policies. This new requirement will ensure consistency and fairness for all of our agencies and vendors.

OLD BUSINESS

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NEW BUSINESS

Associate Director Vasilevski requested a vote to approve the Pan American Bank resolutions/changes and authorized signers. Commissioner Corrigan requested a vote be made to approve changes and signers as presented. Commissioner Corrigan made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Associate Director Vasilevski requested a vote to approve the Wintrust Bank resolutions/changes and authorized signers. Commissioner Corrigan requested a vote be made to approve changes and signers as presented. Commissioner Corrigan made the motion. Commissioner Velasquez seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Associate Director Vasilevski presented the Board with a letter of intent (LOI) from Forest Park Library. He recommended that the Forest Park Library submit an application that includes a behavioral health component with a focus on Proviso residents. Commissioner Corrigan requested a motion to have the Forest Park Library complete and submit the application. Commissioner Corrigan made the motion. Commissioner Walker seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Associate Director Vasilevski presented the Board with a letter of intent (LOI) from TrustyCup. He recommended that the TrustyCup submit an application that includes a behavioral health component with a focus on Proviso residents. Commissioner Corrigan requested a motion to have the TrustyCup complete and submit the application. Commissioner Corrigan made the motion. Commissioner Olson seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Associate Director Vasilevski referred to Youth Outreach Services invitation requesting a \$750.00 donation for the event. He commented that we have supported Youth Outreach Services in the past and recommended approval. Commissioner Corrigan asked for a motion to approve the \$750.00 as a donation. Commissioner Corrigan made the motion. Commissioner Walker seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Associate Director Vasilevski requested a vote to sponsor the Proviso Public Partnership golf outing in the amount of \$1,600.00. Commissioner Corrigan requested a motion be made to sponsor the golf outing. Commissioner Corrigan made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Associate Director Vasilevski presented the Board with a letter from The Way Back Inn requesting they change their fourth quarter payment to a grant instead of fee for service. Given the severity of the substance use epidemic in our country and specifically the Proviso community, he feels the money should be going for the services specified in the contract. Therefore, he recommends the Board decline the LOI and keep the program fee for service at this time. Commissioner Corrigan requested a motion to decline the LOI from The Way Back Inn be made.

Commissioner Corrigan made the motion. Commissioner Velasquez second the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

CLOSED SESSION

Commissioner Corrigan moved to adjourn for Closed Session at 6:39pm to discuss Title Changes and Personnel matters. Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Corrigan moved to end Closed Session at 6:47pm. Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Corrigan moved to reconvene to Open Session at 6:48pm. Commissioner Walker seconded the
The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

POTENTIAL ACTIONS ON ITEMS COMING OUT OF CLOSED SESSION

Commissioner Corrigan requested a motion approving the resolution and promotions presented to the Board.
Commissioner Velasquez made the motion. Commissioner De La Rosa seconded the motion.
The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

Commissioner Corrigan requested a motion approving military service credit presented to the Board.
Commissioner Gilhooley made the motion. Commissioner Olson seconded the motion.
The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried

PUBLIC PARTICIPATION

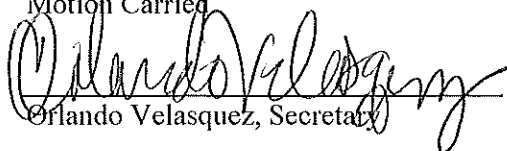
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ADJOURNMENT

Commissioner Corrigan stated there was no other business or public participation and called for a motion to adjourn
the meeting at 6:50pm. Commissioner De La Rosa made the motion. Commissioner Gilhooley seconded the motion.
The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	Orlando Velasquez	Aye
Candace Jordan	Aye	Angela Walker	Aye
		Michael Corrigan	Aye

Motion Carried


Orlando Velasquez, Secretary

Nora Mota, Recorder