

**Proviso Township Mental Health Commission
Meeting Minutes – November 20, 2024
4565 Harrison Street
Hillside, IL 60162**

Present

Michael A. Corrigan
Michelle De La Rosa
Nicole Gilhooley
Candace O. Jordan
Thomas D. Olson
Angela D. Walker
John Walsh

Staff

Joe Vasilevski
Nancy Adams
Nora Mota

Guests

John Wysocki

Attorney: Adrian Moons

* Denotes Absent

Commissioner Corrigan called the meeting to order at 6:10 p.m.

The Pledge of Allegiance was recited.

Commissioner De La Rosa called the roll. The following Commissioners represented a Quorum:

Michelle De La Rosa	Thomas D. Olson
Nicole Gilhooley	Angela D. Walker
Candace O. Jordan	John Walsh
	Michael A. Corrigan

MINUTES

Commissioner Corrigan asked for a motion to approve the minutes from the October 16, 2024, Board meeting. Commissioner De La Rosa made the motion. Commissioner Gilhooley seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Abstain	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried

PRESENTATION

GW & Associates partner John Wysocki presented a summary of the Proviso Township Mental Health Commission Annual Audit Report for FY23-24 His opinion was that the Commission Audit was clean, record keeping was excellent, and spending was within budget. The Commission is in a good financial position and the net pension assets are healthy. He mentioned the Commission's Finance Director keeps things tidy and organized so it was a pleasure to audit the Commission. Commissioner Corrigan asked if the Board had any questions or comments. There being none, Commissioner Corrigan thanked Mr. Wysocki for his thorough presentation.

PRESIDENTS REPORT

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TREASURER'S REPORT

Commissioner Gilhooley presented the Financial Status report for October 2024. Commissioner Corrigan asked for a motion to approve the Financial Status report for October 2024. Commissioner Olson made the motion. Commissioner Corrigan seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried

Commissioner Gilhooley presented the Receipts & Disbursements for the month of October 2024. Commissioner Corrigan asked for a motion to approve the Receipts & Disbursements for October 2024. Commissioner Corrigan made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried

ATTORNEY'S REPORT

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EXECUTIVE DIRECTORS REPORT

Executive Director Vasilevski said the Proviso Children's Advocacy Center gathered on Thursday, November 7th in the Proviso Town Hall. Over thirty first responders from the western Cook County suburbs gathered to learn how to best investigate, stop, and prevent child abuse.

Executive Director Vasilevski thanked Commissioner Corrigan, Commissioner Walsh, and Commissioner Gilhooley for attending and supporting the SBE Media Consulting Lunch and Learn event on November 14th. The Executive Director mentioned that attendees got a refresher on a wide range of services available to their residents as well as tips on communicating about mental health services available to their residents.

Executive Director Vasilevski mentioned that the Holiday Winter Clothing Drive hosted by Riveredge Hospital has started and one of the nine locations is here on the first floor. The winter clothing drive will continue until the 31st of January.

OLD BUSINESS

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NEW BUSINESS

Executive Director Vasilevski recommended the Board's approval for the audit since there were no questions or comments about the Commission Audit for FY23-24 as presented by GW & Associates. Commissioner Corrigan asked for a motion to accept the FY23-24 Audit as presented. Commissioner Corrigan made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried

Executive Director Vasilevski presented the Holiday Enrichment Program (HEP) outlining thirteen programs to the Board in the amount of \$30,000.00. The program is a way for the Commission to give back to the community through the agencies to the most disadvantaged clients. President Corrigan asked for a motion to approve the HEP budget of \$30,000.00. Commissioner Corrigan made the motion. Commissioner Gilhooley seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried

Executive Director Vasilevski recommended the Board's approval of a budget of up to \$5,000.00 for the Holiday Workshop so the Commission can proceed and look for venues in the correct price range. President Corrigan asked for a motion to approve the Holiday Workshop budget of up to \$5,000.00. Commissioner Corrigan made the motion. Commissioner De La Rosa seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried

Executive Director Vasilevski requested a vote to approve the hiring of Jill Lobianco photographer. He stated that the the number of photographs of staff and the Board is thirteen in all for \$599.00. The photographs will be professionally edited in high resolution and will include digital, print and web rights. President Corrigan asked for a motion to approve the \$599.00. Commissioner Gilhooley made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried

Executive Director Vasilevski referred to the Housing Forward Have a Heart Gala fundraiser invitation requesting a \$2,500.00 donation for the event. He commented that we have supported the Gala in the past and recommended approval. Commissioner Corrigan asked for a motion to approve the \$2,500.00 donation. Commissioner Corrigan made the motion. Commissioner Gilhooley seconded the motion. The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried

CLOSED SESSION

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POTENTIAL ACTIONS ON ITEMS COMING OUT OF CLOSED SESSION

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PUBLIC PARTICIPATION

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ADJOURNMENT

Commissioner Corrigan stated there was no other business or public participation and called for a motion to adjourn the meeting at 6:39 pm. Commissioner Corrigan made the motion. Commissioner Walker seconded the motion.

The Board was polled:

Michelle De La Rosa	Aye	Thomas D. Olson	Aye
Nicole Gilhooley	Aye	John Walsh	Aye
Candace O. Jordan	Aye	Angela D. Walker	Aye
		Michael A. Corrigan	Aye

Motion Carried



Michelle De La Rosa, Secretary

Nora Mota, Recorder